

**WILCO AREA CAREER CENTER  
MINUTES  
of the  
Regular Meeting of the Wilco Board of Control  
March 19, 2013**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, March 19, 2013, at Wilco Area Career Center. The meeting was called to order by Board President George Rimbo at 6:33 p.m. Mr. Rimbo requested the roll to be called.

ROLL CALL

ROE	Mr. Shawn Walsh	present	209U	Dr. Matt Swick	absent
				Ms. Peggy Kunz	present
255U	Mr. Mark Mitchell	absent			
	Mr. Larry Blackburn	present	202	Dr. John Harper	absent
				Mr. Rod Westfall	present
365U	Dr. Jim Mitchem	present			
	Mr. Ronnie Bull	absent	210	Dr. Mary Ticknor	absent
				Mr. George Rimbo	present

PUBLIC COMMENTS

Wilco Aviation students made a presentation to the board. Students presenting were Calvin Warren, Plainfield South, Joe Aftanas, Plainfield East, and Randall Mikutis, Thomas Cleaves and Carlo Villagrancia from Plainfield Central. After their presentation, the students presented board President, Rimbo with a clock they made in class.

AGENDA REVISIONS

None

CLOSED SESSION

President Rimbo asked for a motion to go into closed session at 6:49 p.m. for the reason of: 1. Dismissal of specific employees of the Center, and 2. Personnel – appointment or employment of an employee.

It was moved by ROE and seconded by 255 to go into closed session.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by ROE to end the closed session and return to the open board meeting at 6:54 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA ACTION ITEMS

AR#0313-2417 –It was moved by 255 and seconded by 209 to accept the consent agenda including:

- CA1 - Approval of Minutes of the previous meetings, February 21, 2013
- CA2 - Approval of expenditures presented for payment for March, 2013
- CA3 - Approval for SkillsUSA and FCCLA travel for state competitions.

## **ASSISTANT DIRECTOR'S REPORT for March 19, 2013 Regular Meeting**

Elizabeth Kaufman, Assistant Director

1. Student Recognition - Elizabeth provided the board with a list of students recognized for the School to Apprenticeship Program. This program allows the students to have an opportunity for a pre-apprenticeship this summer.
2. HOSA Results- Elizabeth reported to the board that Wilco had students finish in the top 10 in each category in the recent HOSA state competition. There are students finishing in the top 5 that are eligible to compete at the national competition this summer.
3. Upcoming Competitions – Elizabeth told the board about upcoming state competitions for both SkillsUSA and FCCLA.
4. Scholarship Winners – Elizabeth notified the board of the choices for this year's scholarships from each of the high schools. The recipients will be notified on awards night. Parents will be notified in advance that their students will be receiving an award that evening.

## **DIRECTOR'S REPORT for March 19, 2013 Regular Meeting**

Katrina Plese, Executive Director

1. SIS Group – Katrina informed the board that the Student Information System Group met today. Each school was represented at the meeting.
2. Enrollments – Katrina provided the board with preliminary enrollment figures for each school. The enrollments are stable and close to last year's numbers at this time. She reported that there is about a 20 student increase and the programs showing increases are Criminal Justice, Health Care and Welding.
3. Legislation – Katrina updated the board on HB3065 which would require 4 years of math and may include math intensive courses outside of traditional math and also includes 3 years of science, including a lab science. She reports that the bill will not pass in its current form, but will move forward to facilitate talks.
4. Braidwood Fire Science – Katrina was pleased to notify the board that the class for fire science in Braidwood now has 10 students registered and the class will move forward.
5. Dual Credit – Katrina informed the board that she had a meeting hosted by JJC President, Deb Daniels regarding dual credit. Katrina reports that JJC will have changes in their ACT requirement and administrative rules. She said President Daniels stated she wants to strengthen the partnership between secondary and post-secondary schools through dual credit.
6. NATEF – Katrina informed the board of our upcoming re-certification with NATEF on April 22<sup>nd</sup>. This will be an on-site visit.
7. Daggett's Proposal – Katrina provided the board with handouts on the Daggett Proposal with a focus on PD, Rigor, Relevance and Relationship. She is working with ICLE for a continuous PD plan for 2014.
8. Building Trades – Katrina told the board that she and Mr. Adelman, Building Trades Instructor, will have a meeting with Habitat this Thursday, March 21<sup>st</sup> to discuss options.
9. Standards-Based Assessment Project – Katrina updated the board on the interest from other Career Centers in establishing a standards-based assessment project. There are now 14 or 15 AVC's interested in partnering for this project. The goal is to have an agreement with partners for 3 years. She provided the board with a Tentative Assessment Timeline, a map showing the career center locations and a break-down of the costs.
10. Summer Maintenance Projects – Katrina reported that we are on track for fascia work, toilet upgrades, and tuckpointing. She anticipates hiring additional summer help for this and for IT.

11. Summer CNA Class – Katrina gave the board an update on the registrations for the summer class being offered for adults. There are 13 registered, 2 have paid deposits.
12. Capital Improvement Plan – Katrina reported that architect Scott Anderle is still compiling a plan for future capital improvements and she will share it with the board when it is complete.
13. FY14 Calendar – Katrina recommended the board approve the FY14 calendar. The first day of school will be August 14<sup>th</sup>.

#### RESOLUTIONS

##### **R#0313-1070 – Non-Retention of Educational Support Personnel**

It was moved by ROE and seconded by 365 to approve the resolution presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

##### **R#0313-1071 – Non-Retention of Part-time Teachers**

It was moved by 209 and seconded by 255 to approve the resolution presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

##### **R#0313-1072 – Non-Retention of Probationary Teachers**

It was moved by 365 and seconded by 209 to approve the resolution presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

#### POLICIES

None

#### OTHER ACTION ITEMS:

##### **AR#0313-2418- Summer Adult CNA Instructor**

It was moved by ROE and seconded by 202 to approve Karen Aldworth and the instructor for the summer adult CNA class to be taught at Wilco. Total compensation to be \$4,929.00.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

##### **AR#0313-2419 – FY14 Calendar**

It was moved by 255 and seconded by 209 to approve the FY14 calendar as presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

#### ANNOUNCEMENTS / INFORMATION ITEMS

- A. Student of the Month – Katrina pointed out the list of students of the month in the board folder.
- B. Upcoming Events – Katrina reviewed some upcoming events with the board such as the IACTE Conference February 21 – 22<sup>nd</sup>, the ACTE National Policy Seminar and Board meeting she will be attending March 3 – 6<sup>th</sup> and also the week of March 24<sup>th</sup> will be spring break for most school except Valley View. School will be closed on Good Friday, March 29<sup>th</sup>.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

None

#### NEXT MEETING

The next Wilco Board meeting will be Tuesday, April 23, 2013 at 6:30 p.m.

ADJOURNMENT

President Rimbo asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 255 to adjourn the board meeting at 7:14 pm.


Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



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President, Wilco Area Career Center Board of Control

4-23-13  
DATE



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Secretary Pro-tem, Wilco Area Career Center Board of Control

4-23-13  
DATE