

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
April 20, 2021

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, April 20, 2021, at Wilco Area Career Center. Board President called the meeting to order at 6:03 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
365U	Ms. Tammi Conn	present/video	210	Dr. Mary Ticknor	present
	Mr. Victor Zack	present		Mr. Gary Gray	absent

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1); 2. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

It was moved by 365 and seconded by 202 to go into closed session at 6:05 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by ROE and seconded by 210 to end closed session at 6:20 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

It was moved by 255 and seconded by 365 to approve the Agenda Revision of adding **AR#0421-2781** Summer Remediation Plan with Reimbursement from TREES Office.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

President Rod Westfall, thanked the Wilco administration, faculty, maintenance, custodial and support staff for all their hard work throughout the school year.

Intro to Health Instructor, Jeannine Marco shared updates from the Literacy Committee Report. The committee consists of Jeannine Marco, Jennifer Leighter-Yeates and Jaclyn Crusor, whom have developed (4) nine-week mini projects which will infuse reading/writing with the course curriculum. Teacher(s) will grade the initial project and provide comments on ways to improve. Teacher(s) will meet with students regularly during the 9 weeks to discuss easy to improve the project. Students will resubmit the project three times during the 9 weeks for regrading. This strategy will allow students to understand how to make changes and allow them to see the readers and writers; desirable characteristics in every current day employer.

CONSENT AGENDA

It was moved by 209 and seconded by 210 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on March 16, 2021, **CA2.** Expenditures presented for payment for April, 2021. **CA3.** Donations from FROMM & Relx **CA4.** Personal-Resignation of Kimberly Galiardo

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

None

RESOLUTIONS

None

ASSISTANT PRINCIPAL REPORT for April 20, 2021 - Regular Meeting

Julia Ann Oglesby, Assistant Principal

- Julia is collaborating with Early Childhood Education Instructor, Jennifer Leighter-Yeates to develop an Early Childhood Curriculum during this summer.
- Julia shared March Professional Development was “Student Mentorship”
- Julia reported Academic Monitoring continues on a daily basis providing one on one open communication with parents and counselors.

ASSISTANT DIRECTOR/PRINCIPAL REPORT for April 20, 2021 - Regular Meeting

Bosa Goodale, Asst. Director/Principal

Public Relations

- Bosa reviewed, the Engagement Report provided in board folder. Bosa shared the strategies to assist students be successful, such as; continuous communication between teachers, students and parents via email, phone calls, progress report mailings and communications with sender schools’ counselors.
- Bosa offered, congratulations to the three students receiving Top Ten State Qualifier awards at the HOSA State Competition; Murtaja Nadum, PSHS-Dental Science, Aaliyah Valdivia, BHS-Job Seeking and Cameron Arquines, PEHS-Job Seeking. Congratulations!

Leadership

- Bosa shared Annual Safety Meeting will be on Monday, May 10th.
- Bosa announced her meeting with C.N.A. instructors regarding Master Schedule Revisions to get IDPH clinical requirements complete.
- Bosa is gathering information from instructors for SOPPA to complete before July.

Curriculum and Instruction

- Bosa announced, the partnering with Business Logistics Instructor, Janet Zitzke to collaborate with Lewis University and Joliet Junior College to build curriculum to offer Supply Chain classes with Business & Management to use as Dual Credit course.

EXECUTIVE DIRECTOR'S REPORT for April 20, 2021 - Regular Meeting

Elizabeth Kaufman, Executive Director

Curriculum

- Elizabeth reported on the alignment of Vet curriculum with National Science Standards.
- Elizabeth discussed plans to coordinate with Joliet Junior College on the development of Business Logistics II: Business Management class to assist high school student acquire college credit while attending high school and with no cost to family.
- Elizabeth shared Wilco is approved by SIUE to be an INACE Computer-Based Test Site and will begin testing in May.

Leadership

- Elizabeth has coordinated meetings with JJC Computer Tech Department to develop curriculum for CIS122 program.
- Elizabeth explained the dynamics of utilizing TREES Summer Remediation Funds to help remediate struggling students become successful in their Wilco programs. Also, funds will be used for welding lab time for students returning to Welding II to help students keep skills fluent, boot camp for C.N.A. students who are close to meeting the program requirements but not at the 80% to be eligible for the state exam, culinary arts lab time for students to make and take meals to their families, OSHA 10 certification class, health care provider CPR for current students unable to participate during year and incoming students whom want a head start, vet assisting lab time and construction/landscape students lab time at golf course.

Public Relations

- Elizabeth shared Business Logistics Instructor, Janet Zitzke is teaching students the skills of collection and distribution through implementing a Micro Pantry at Wilco. Janet's classes collecting food and non-perishable items to fill pantry.
- Elizabeth and Senator Meg Cappell are working on another Facebook Live Event.
- Elizabeth reported the new community partnership between Amita St. Joseph and Wilco. Elizabeth is coordinating new partnership with Travis Mayer and Nurse, Collette Williams.
- Elizabeth reported Wilco was the winner of CTE Graduate Profile Book Challenge! The challenge featured the top high schools; Lockport, PSHS, PNHS, BHS for entries to the ISU Graduate/Alumni booklet.

Finance

- Elizabeth discussed the budget amendment and said the approval is for amendments as presented. She explained the state has been good and timely with funds.
- Elizabeth explained the need for summer projects of parking pavement and second rooftop unit

OTHER ACTION ITEMS:

It was moved by 365 and seconded by 210 to approve the following Action Report Considerations:

AR#0421-2781-Summer Remediation Plan & Construction

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by ROE and seconded by 202 to approve the following Action Report Considerations:

AR#0421-2782-Permission to seek bids on Roof top unit & possible parking

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

INFORMATION ITEMS

- Elizabeth shared the provided Budget Amendment as presented.
- Elizabeth HOSA Award Winning Pin that was created by a Wilco student.
- Elizabeth offered congratulation to the list of Students of the Year for 2020-2021, as presented in board packet.
- Elizabeth announced the Wilco Scholarship Winners for 2021, as presented in board packet.
- Elizabeth shared, the names of 2020-2021 National Technical Honors Society Students, as presented in board packet.
- Elizabeth reviewed the Press Releases printed in the *The Labor Record*. She thanked Jeannine Marco for working with Sherry Harris on sharing the impressive things happening at Wilco. The Labor Record is a publication for union members.
- Business Logistic Pathway JJC 2020-2021_BU201 & BU301 course descriptions where provided for review.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, May 18, 2021 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 209 and seconded by 365 to adjourn the board meeting at 7:04 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE