

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
April 21, 2020

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, April 21, 2020, at Wilco Area Career Center. Board President called the meeting to order at 6:11 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present/video	209U	Mr. Kevin Feeney	present/video
				Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	present/video	202	Dr. Glenn Wood	present/video
	Mr. Chris Cavanaugh	present/video		Mr. Rod Westfall	present
365U	Ms. Tammi Conn	present/video	210	Dr. Mary Ticknor	present/video
	Mr. Victor Zack	present/video		Mr. Gary Gray	present/video

O-signed
in @6:45

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees – 5 ILCS 120/2(c)(1); 2. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2); and 3. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes. 5 ILCS 120/2(c)(12). It was moved by 210 and seconded by 255 to go into closed session at 6:12 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 255 and seconded by ROE to end closed session at 6:44 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

None

CONSENT AGENDA

It was moved by ROE and seconded by 365 to approve the Consent Agenda as presented: **CA1**.

Approval of minutes from the previous board meeting on March 17, 2020, and **CA2**. Expenditures presented for payment for April, 2020.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

None

RESOLUTIONS

None

EXECUTIVE DIRECTOR'S REPORT for April 21, 2020 - Regular Meeting

Elizabeth Kaufman, Executive Director

1. Curriculum- Elizabeth reported on E-learning. Teachers are meeting with students, posting assignments, and communicating engagement to administration. Aides and tutors are assisting teachers with follow-up on students who are not engaging, and also offering homework assistance. Elizabeth also reviewed and submitted the E-Learning plan for the 2020-21 school year. Dual credit: COD has established a May 8th cut-off for withdrawal without penalty. JJC is leaving the withdrawal date up to each school.
IDPH has approved scenarios for clinical hours and alternative measures for skill sign-off. Pre-school packets of activities are being mailed each week to our preschool children.
2. Leadership – Elizabeth has coordinated weekly with Grundy, Indian Valley, and DuPage career centers. She met with all career center Directors on April 10th. Elizabeth also told the board she submitted the pathways surveys to ISBE.
3. Public Relations – Elizabeth told the board we are having yard signs made for the Student of the Year, Career Readiness, and Wilco Scholarship winners. She pointed out to the board a list of all the winners in their board packet. Elizabeth also shared with the board we are continuing communication updates to the home schools on student progress.
4. Finance – Elizabeth discussed the budget amendment and said the approval is for amendments as presented. She explained to the board the Grant amendments allow moving money from travel to curriculum development. Elizabeth also reported the server files have been restored from the Ransomware entity and there is no indication of data removal. She also reported negotiations are still in progress with the teacher's union with the next negotiating meeting not yet determined.

OTHER ACTION ITEMS:

It was moved by 365 and seconded by 210 to approve the following Action Report Considerations:

AR#0420-2723: 2019 – 2020 Budget Amendment

AR#0420-2724: Bid for Mechanical Work – Bid awarded to Mechanical Concepts of Illinois, Inc. of Romeoville with a base bid submitted of \$73,136.

AR#0420-2725: Alternate Bid for Mechanical Work – This action item was dropped and the option not acted upon.

AR#0420-2726: Bid for Renovation Work – Bid awarded to R. Berti and Son Contractor, Inc. of Joliet with a base bid of \$139,500.

AR#0420-2727: Exploration of cost for Electrical Work – Approval to explore cost for electrical work needed to increase welding stations.

AR#0420-2728: Laser Cutter (Construction) – Approval for purchase of a Rabbit Laser for the Construction program at a quoted cost of \$15,186. Funding for purchase from equipment funds budgeted and approved in the Perkins grant.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

INFORMATION ITEMS

1. Elizabeth informed the board of engagement percentages for programs with students at home.
2. Elizabeth pointed out the Student of the Year, Scholarship and Career Readiness Award winners provided in the board packet.
3. President Westfall said the Director’s contract discussion will be tabled until the next board meeting.
4. Elizabeth asked the board to consider moving the June board meeting to June 23rd. Board members are to communicate with Sybil if the change is agreeable.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, May 19, 2020 at 6:00 p.m. at Wilco or via video. Board members have a choice of video participation or in-person attendance.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 210 to adjourn the board meeting at 7:12 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE