

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
August 15, 2017**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, August 15, 2017, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:17 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Dr. Christine Nelson	present	202	Mr. Glenn Wood	present
	Mr. Jesse Morris	present		Mr. Rod Westfall	present
365U	Dr. James Mitchem	present	210	Dr. Mary Ticknor	present
	Mr. Victor Zack	absent		Mr. Gary Gray	absent

PUBLIC PRESENTATIONS/COMMENTS

Lauri Pope, Mack and Associates, presented the fiscal year 2017 audit to the board.

CLOSED SESSION

It was moved at 6:31 by 255 and seconded by 365 to move into closed session for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity - 5 ILCS 120/2(c)(1) and 2. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved at 6:38 by ROE and seconded by 255 to end closed session and return to the regular meeting.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

CONSENT AGENDA ACTION ITEMS

AR#0817-2611

It was moved by 210 and seconded by 202 to approve Consent Agenda items including; CA1: Minutes from the previous meetings from June 20, 2017, CA2: Ratify June and July expenditures, CA3: Expenditures presented for August, CA4: Personnel – Resignation of Nick Moran, Welding Instructor and Dan Favia, Welding Aide, CA5: Personnel – hiring of new hires: Michelle Gunther, Criminal Justice Instructor, full-time, salary \$50,631; Jeffrey Kinsella, Welding Instructor, full-time, salary

\$43,131; James Grant, Welding Aide, \$15/hr, 179 days, full-time. Status change for Clinical Instructors Julian Avila and Melanie Phillips from part-time to full-time salary \$35/hr; and Alec Bidochka, IT Technician, full-time, salary \$12/hr., CA6: Out of State Travel – ACTE Career Tech Vision 2017, Dec. 6 – 8th, Nashville, Tennessee, attendees: Elizabeth Kaufman, Bosa Goodale, Don Malec and Mohsin Habeeb, CA7: Student Organization Advisor assignments and stipends – approval of hiring of advisors for approved student organizations with a stipend for each advisor to be set October 31st, per contract: Jeannine Marco – HOSA, Romeoville, Karen Aldworth – HOSA, Braidwood, Mark Oglesby – SkillsUSA, Nicole Kinzer – FCCLA, and Jennifer Alessi – FFA, CA8: Mentor Teacher Leasers assignments and stipends: Don Malec and Nance Budde – stipend \$2,000 each, per contract, CA9: Policies – 2nd Reading for Adoption of Amendments: Policy 6:95 – Using Animals in the Education Program, and Policy 7:220 – Administering Medicine to Students, CA10: Overnight Stay: Wilco Law Enforcement, Fire Science and EMS students will attend the LEJA Career Fair at Western Illinois University on September 11 & 12, 2017. Thirteen students will be chosen to attend. Mr. Don Malec and Mrs. Michelle Gunther, Wilco Criminal Justice Instructors will chaperone. They will use the Wilco Activity van for transportation and they will be staying on the WIU campus on September 11th.

ASSISTANT PRINCIPAL REPORT for August 15, 2017 Regular Meeting

Julia Ann Oglesby, Assistant Principal for Student Services

1. Julia welcomed the board to a new year with the hopes that this year will be a banner year for excellence and student achievement and stated her goals and the goals of Student Services for the students this year.
2. Julia informed the board we have two new mentor teachers this year for the Bright Start Mentoring Program. Sixteen teachers will participate in the program this year. Julia reported the mentor teachers made a positive impact on the first year teachers last year.
3. Julia reported she and Student Services will work on student attendance right away this year. They will identify students with special needs and ensure they receive their accommodations and assistance needed.

PRINCIPAL'S REPORT for August 15, 2017 Regular Meeting

Bosa Goodale, Principal

1. Bosa presented the board with a table of all the Professional Development for staff for the year detailed.
2. Bosa informed the board she purchased NASA approved eclipse glasses to hand out to students and staff for the eclipse Monday. She said we would take a few minutes out of class time to come outside and observe.

ASSISTANT DIRECTOR'S REPORT for August 15, 2017 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Elizabeth spoke to the board about revised curriculum for Culinary II and Auto II. She said they will be using a different format for the public buffets this year to enable a wider experience for the students. Auto II will be using more intentional scheduling of repairs to match their curriculum.
2. Elizabeth reported that Google Classroom has been implemented in Criminal Justice, CNA, Intro to Health, Culinary and Vet Assisting.
3. Elizabeth said pre-test assessments are set for the first two weeks in September.
4. Elizabeth said they are disuccing for next year early bird Welding, Auto and Agriculture. She said they are also working with Lewis University to re-establish Aviation.

5. Elizabeth spoke about upcoming marketing opportunities for Wilco: curriculum nights at Lemont, Plainfield, Bolingbrook and Romeoville; Plainfield's homecoming parade; Wilmington's College Fair and the Wilco Open House on September 20th.
6. Elizabeth told the board we have several new teachers this year and we are all looking forward to a new year.

DIRECTOR'S REPORT for August 15, 2017 Regular Meeting

Katrina Plese, Executive Director

1. Transition – Katrina told the board she is involving Elizabeth in all aspects of budget preparation and other duties.
2. Policies – Katrina reviewed the policies presented for amendment in tonight's agenda.
3. Summer Work – Katrina shared with the board all the summer work that was completed.
4. Administrator Academy – Katrina informed the board there will be two administrator academies held here at Wilco on September 15th and October 3rd on Evaluation requirements. She told them they can register with IASA.
5. Staff Recognition– Katrina was pleased to tell the board we had staff recognition this morning and Rod and Glenn were in attendance to help hand out awards. Staff was recognized for anniversary dates and for perfect attendance.

POLICIES

8:10 – Community Use of School Facilities – 1st reading for amendment

8:20 – Advertising and Distributing Materials in Schools Provided by Non-School Related Entities – 1st reading for amendment

RESOLUTION

None

OTHER ACTION ITEMS:

AR#0817-2612 – It was moved by 365 and seconded by 209 to approve the 2017-2018 Joint Agreement Budget.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0817-2613 – It was moved by 210 and seconded by ROE to keep the closed session minutes older than 6 months closed and to destroy archived closed session tapes older than 18 months.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

UNFINISHED BUSINESS

Board members have signed up for these committees so far: Finance – Rod Westfall & Shawn Walsh, Building and Grounds – Rod Westfall and Kevin Feeney, and Strategic Planning – Glenn Wood, Mary Ticknor and Christine Nelson.

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

A. 11th Day Enrollment – Katrina told the board the 11th day of enrollment is August 30th.

Tuition will be determined by the enrollment numbers on that day.

B. FY18 Enrollment – Katrina shared with the board a spreadsheet showing current enrollment.

- C. FCCLA National Winner – Katrina was pleased to point out to the board the flyer in their folder showing National 3rd place finalist, Tashara Thomas, a junior from Bolingbrook High School. Tashara placed 3rd in Hospitality and received a \$20,000 scholarship.
- D. Upcoming Events – Katrina reviewed with the board important upcoming events & dates including Open House on September 20th, 6 – 8 pm and October 18th the first Public Buffet, Oktoberfest.

NEXT MEETING

The next Board of Control meeting will be a regular board meeting to be held Tuesday, September 19, 2017 at 6:00 p.m.

ADJOURNMENT

Mr. Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 255 to adjourn the board meeting at 6:58 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

 President, Wilco Area Career Center Board of Control

 DATE

 Secretary, Wilco Area Career Center Board of Control

 DATE