

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
August 18, 2020

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, August 18, 2020, at Wilco Area Career Center. Board President Rod Westfall was present via video and called the meeting to order at 6:12 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	present -joined
	Mr. Chris Cavanaugh	present			via video at 6:05
				Mr. Rod Westfall	present/video
365U	Ms. Tammi Conn	absent	210	Dr. Mary Ticknor	present-arrived 6:04
	Mr. Victor Zack	present		Mr. Gary Gray	present

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. 5 ILCS 120/2(c)(1); 2. Discussion of minutes of meetings lawfully closed, semi-Annual review – Section 2.06 5 ILCS 120/2(c)(21). It was moved by 255 and seconded by 365 to go into closed session at 6:13 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by 210 to end closed session at 6:18 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

Present for the meeting – Jennifer Alessi, Vet Assisting Instructor.

CONSENT AGENDA

It was moved by 202 and seconded by 209 to approve the Consent Agenda as presented: **CA1**. Approval of minutes from the previous special board meeting on July 21, 2020, **CA2**. Expenditures presented for payment for August, 2020, **CA3**. Personnel – Resignation of Daniel Mallillin, Custodian; Hiring – Lisa Moran – full-time Welding Instructor @ \$49,250 and Christina Lynch as part-time sub

for Mark Oglesby in Fire Science @ \$150.00 a day.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASST. PRINCIPAL FOR STUDENT SERVICES REPORT for August 18, 2020 Regular Mtg.

Julia Ann Oglesby, Assistant Principal

1. Julia reported Wilco had presentations on Google classroom on adaptations for Social Emotional Learning (SEL) and Differentiation. Julia presented this class at the state IACTE new teacher presentation and then with multiple Career Centers at our new teacher's institute in August.
2. Julia told the board we are planning the professional development for the year and scheduling them in our institute days.
3. Julia informed the board a sample lesson plan for remote learning has been created for the teachers.
4. Julia told the board our goal is to have documents online for easier access for the teachers and parents/students.

ASST. DIRECTOR/PRINCIPAL'S REPORT for August 18, 2020 – Regular Meeting

Bosa Goodale, Asst. Director/Principal

1. Bosa reported to the board we have been coordinating student course assignments with JJC, Local 150, Cosmetology, Barbering, Nail Tech and Lewis University.
2. Bosa told the board the overview of COVID-19 expectations and procedures was covered with the staff at the teacher's institute.
3. Bosa informed the board the new teacher training this year was held in partnership with GAVC, Indian Valley and DuPage.
4. Bosa told the board we are working hard on coordination of Google training and implementing it with our remote learning plan.

EXECUTIVE DIRECTOR'S REPORT for August 18, 2020 - Regular Meeting

Elizabeth Kaufman, Executive Director

1. Finance and Facilities – Elizabeth reported the preparations on the facility for the new 20-21 school year including summer construction projects. She reported there is a delay in the portable wall to be installed between the CNA and Game Design classrooms. It will not arrive until October 2nd. We have used our portable partitions in there for the time being to help divide the classrooms. Elizabeth told the board she is preparing budgets and grants for the year and assuring we have implementation of safety precautions in place to address COVID-19.
2. Curriculum – Elizabeth assured the board we are coordinating with off-site locations on course offerings. Elizabeth also told the board we will be providing the teachers with remote planning days. Jennifer Alessi and Don Malec have been working with the teachers to get them Google Level 1 Certified. They are assisting in front-loading documents for the teachers and helping them learn how to run a Google classroom.
3. Leadership – Elizabeth is partnering with the teacher's union on revisions to the evaluation plan to encompass remote teaching/learning. Work is still ongoing coordinating with home schools on schedules, both live and on demand connections. Elizabeth said we are also always partnering with neighboring career centers on strategies.
4. Public Relations – Elizabeth informed the board she participated with a Lockport Townhall meeting with parents. We also held a ZOOM CNA parent and student meeting which had good attendance. Elizabeth said we have also been coordinating with our feeder districts to get information out to Wilco students and parents.

OTHER ACTION ITEMS:

It was moved by 210 and seconded by ROE to approve the following Action Item:

AR#0820-2750: 2021 Joint Agreement Budget

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 365 to approve the following Action Item:

AR#0820-2751: Wilco’s E-Learning Plan

Roll call vote: 5 Ayes, 0 Nays, 1 Abstain. Motion carried

It was moved by 202 and seconded by ROE to approve the following Action Item:

AR#0820-2752: 2020-2021 Teacher Evaluation Plan

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 355 and seconded by 255 to approve the following Action Item:

AR#0820-2753: Semi-Annual Review of Closed Session Minutes and Tapes – approval to destroy any tapes older than 18 months and to keep closed all previous closed session minutes.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by 365 to approve the following Action Item:

AR#0820-2754: Revised 2020-2021 Calendar

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

INFORMATION ITEMS

- A. Elizabeth discussed with the board members the different district schedules and the plans for having students from certain programs attend in person once or more a week.
- B. Elizabeth provided the board with IDPH updates on COVID-19 and their frequently asked questions.
- C. Elizabeth discussed the date for 11th day enrollment with the differing start dates for districts.

NEW BUSINESS

Elizabeth said we will continue working with all districts on scheduling students into the Center.

ANNOUNCEMENTS

Reed-Custer Board Member, Chris Cavanaugh informed the board the two Reed-Custer guidance counselors had resigned in August and appreciated our patience in the delays getting things started for their district.

President Westfall announced the next regular board meeting will be held Tuesday, September 15, 2020 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by ROE to adjourn the board meeting at 6:41 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE