

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
March 15, 2016**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, March 15, 2016, at Wilco Area Career Center. The meeting was called to order by President Rod Westfall at 6:01 p.m. Mr. Westfall requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Dr. Matt Swick	absent
				Ms. Peggy Kunz	present
255U	Dr. Christine Nelson	present			
	Mr. Jesse Morris	present	202	Mr. Glenn Wood	absent
				Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent			
	Mr. Daniel Falese	absent	210	Dr. Mary Ticknor	absent
				Mr. Gary Gray	present

PLEDGE OF ALLEGIANCE

PRESENTATION

FQC sent Katrina a written update report and she covered the construction updates with the board; The Pre-bid meeting will be on Tuesday, March 22, at 1:30 p.m., Bid Opening on Tuesday, March 29, at 2:00 p.m., and meeting with Village of Romeoville to change zoning to allow for the pole building, which will require sprinklers.

CLOSED SESSION

It was moved at 6:08 p.m. by ROE and seconded by 210 to move into closed session for the purpose of: 1. Appointment, employment, etc. of specific employees. 5 ILCS 120/2(c)(1).
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 210 to return to regular session at 6:10 p.m.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA ACTION ITEMS

AR#0316-2544 –

It was moved by 255 and seconded by 209 approve the consent agenda including; CA1: Minutes from the previous meetings from February 16, 2016, CA2: Expenditures presented for payment for March 2016, CA3: Overnight stay for SkillsUSA Leadership Conference, CA4: Declaration of surplus items: Unimaster Dust Collector, Model UMA 750, 55 gallon drum base Well saw: s#21134
Miller Dial Arc-250: s#HG003091 Miller Dial Arc-250: s#HG061620
Miller Dial Arc-250: s#HG003092 Miller MP-30E: s#HF831222
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

RESOLUTIONS

It was moved by 210 and seconded by 209 to approve the following Resolutions:

- R#0316-1085** – Non-Retention of Part-Time Teachers: James Hanson, Mike Johnson & Daniel Knytych
- R#0316-1086** – Non-Retention of Probationary Teachers: Adam Bozarth, Nicholas Moran, Mark Oglesby and Kristopher Trager
- R#0316-1087** – Non-Retention of Support Personnel: Jennifer Alessi, Laurie Bartels, Vicky Edgcomb, Nancy Evans, Rick Maurer, Hilda McConaughy, Diane Teichman, and Elizabeth Zucker

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by 255 to approve the resolution allowing the Director and Board President to approve bids:

- R#0316-1088** – Resolution of Approval of Bids

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL'S REPORT for March 15, 2016 Regular Meeting

Julia Ann Oglesby, Asst. Principal for Student Services

1. Julia reported to the board she attended an IASA workshop on Senate Bill 100 regarding the newer disciplinary processes and student work make-up policies.
2. Julia told the board she and Aide, Jennifer Alessi attended the Connections Conference on March 8th & 9th in St. Charles. They acquired interesting information to share with teachers on project-based learning, working with community entities to incorporate business ideas in CTE programs, and learned more about student growth measurement and data.
3. Student Services: Julia reported Student Services is busy with the JJC registration process; being HOSA and SkillsUSA test proctors, and using student interventions for students who are at-risk (9 Academic Action Plans).
4. Julia said attendance contracts have been sent to students with eight or more days absent this semester.

ASSISTANT DIRECTOR'S REPORT for March 15, 2016 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. CNA State Test Results – Elizabeth told the board the CNA program has a 100% pass rate. There are no remediation plans as each cluster score was above 75%. The adult program also had 100% pass rate. There are 2 areas of remediation for this class that fell below 75%.
2. Veterinary Assisting – Elizabeth reported the JJC dual credit class for Vet Asst. will be AG119: Orientation to Veterinary Technology. Elizabeth, Jennifer Alessi (instructor for the upcoming class), Katrina and Julia are all working on establishing an Advisory Committee. There are 88 students enrolled for the class for next fall. JJC is donating some cabinetry for this class also. Jennifer has been visiting other schools with this class for additional ideas and information.
3. Building Construction – Elizabeth told the board she is exploring the possibility of adding this class back again in the future. JJC has a 1st year Construction Careers Course and Methods of Building Construction. Also, for 2nd year, the AEC (Architecture, Engineering and CAD) program is available. She reported to the board information in the industry regarding why applicants are being turned away and one part is lack of math skills and 25 to 75% are turned away as a result of drug tests.
4. Student Organizations – Elizabeth pointed out to the board a handout in their folders showing the

50 state awards by the HOSA team, 14 qualifiers for SkillsUSA and 6 FCCLA students receiving top awards at state.

5. Public Relations – Elizabeth let the board know of the 8th graders visiting Wilco: Heritage Grove, March 15th, Prairie Oak, March 30th, East Step Up, April 6th & 7th, RC Step Up, April 8th, Pioneer, April 19th, Brooks Career Fair, April 27th and Lukancic Tour on April 29th.

DIRECTOR'S REPORT for March 15, 2016 Regular Meeting

Katrina Plese, Executive Director

1. FY17 Budget Process – Katrina reported to the board she is starting the budgeting process for next year. She reminded the board that there will be a tuition increase of \$100/student next year, making the member tuition \$2,400/student. Katrina shared enrollment information included in the board packet showing an increase of 21% over last year's preliminary enrollment numbers.
2. Builder's Risk Insurance – Katrina told the board Gallagher has received the application but that she is still waiting for the quote. She hopes to make a recommendation at the April meeting.
3. Depository of Bonds – Katrina reported she met with 3 institutions to discuss options to deposit the bond proceeds. Her recommendation is to stay with First Midwest and establish a separate account for the deposit of bond proceeds.
4. Debt Certificates Schedule of Events – Katrina informed the board she is in the process of scheduling the due diligence call with Stifel for the Bond Rating Presentation. She anticipates the Board approval of the sales resolution at the April meeting. The schedule was included in the information items in the board packet.

OTHER ACTION ITEMS:

AR#0316-2545 – Builders Risk Insurance

No action taken.

AR#0316-2546 – Depository for Bond Proceeds

It was moved by 255 and seconded by 210 to approve First Midwest Bank as the depository for the bond proceeds.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. Katrina thanked the board for their thoughts and prayers during her recent surgery and recovery.
- B. Katrina referred to a hand-out the board was given on ESSA (Every Student Succeeds Act) & CTE. The ESSA federal law replaces the No Student Left Behind law and provides state and local school districts more flexibility while reducing the federal footprint in schools.
- C. Katrina discussed the upcoming auction of the Auto Body paint booth and supplies that will be handled by Heath Industries. The auction will be held on April 1st.
- D. Katrina reviewed upcoming events at Wilco and invited the board to attend the Construction meeting to be held tomorrow, March 16th.

NEXT MEETING

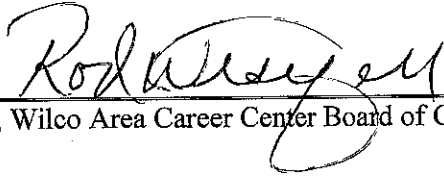
The next Wilco Board meeting will be a regular board meeting to be held Tuesday, April 19, 2016 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 255 and seconded by 210 to adjourn the board meeting at 6:38 pm.

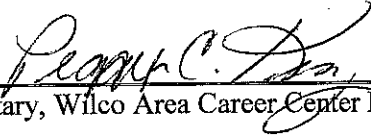
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

4-19-16
DATE



Secretary, Wilco Area Career Center Board of Control

4/19/2016
DATE