

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
December 17, 2019

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, December 17, 2019, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:10 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney Ms. Peggy Kunz	present-arrived 6:12 present
255U	Ms. Danielle Valiente Mr. Chris Cavanaugh	present absent	202	Dr. Glenn Wood Mr. Rod Westfall	present present
365U	Dr. James Mitchem Mr. Victor Zack	present present	210	Dr. Mary Ticknor Mr. Gary Gray	absent present

CLOSED SESSION

President Westfall asked for a motion to move into closed session at 6:10 p.m. for the reasons of:

1. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11); 2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees – 5 ILCS 120/2(c)(1).

Motion was made by 365 and seconded by ROE to go into closed session.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by 210 to end closed session at 6:30 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

PUBLIC PRESENTATIONS/COMMENTS

Jeannine Marco, Intro to Health Instructor, and Jennifer Alessi, Vet Assisting Instructor were present for the meeting. Jeannine spoke on the upcoming HOSA competition.

CONSENT AGENDA

It was moved by 365 and seconded by 255 to approve the Consent Agenda items including **CA1**: approval of minutes from the previous meetings on November 19, 2019, **CA2**: Expenditures presented

for payment for December, 2019, **CA3:** Hiring of full-time Clinical Supervisor, Linda Cirrincione @ \$36.76/hr., **CA4:** Approval of out of state travel for Karen Aldworth to attend the HOSA National Meeting.

ASSISTANT PRINCIPAL FOR STUDENT SERVICES REPORT for December 17, 2019

Julia Ann Oglesby, Assistant Principal

1. Julia told the board she attended the Non-Traditional Careers Summit in Bloomington on December 2nd. The summit gave a national look at non-traditional access to all careers. Julia also attended the Student Services Networking meeting on December 3rd at the PDA and was involved in discussion on many new legal topics, mandated reporting, FAFSA requirements, and many other topics.
2. Julia reported to the board most grades have been computed for the semester and there are thirteen students who are questionable for passing. She assured the board there is time to remediate their grades and hopes more than half of the failing students will attain passing grades.
3. Julia told the board Student Services at Wilco has logged approximately 2000 times students sought services for assistance with our Tutors so far this year. Julia wanted to share with the board some positive information on Student Services: more than 380 tests were read to students with appropriate accommodations, 1500 students took tests in the remote setting of Student Services.
4. Julia shared other positive information for the semester: 474 students have earned A's and 421 B's this semester, 233 students have perfect attendance and 948 have 5 days or less absences.

ASSISTANT DIRECTOR/PRINCIPAL REPORT for December 17, 2019 – Regular Meeting

Bosa Goodale, Asst. Director/Principal

1. Bosa told the board she attended Technology Coaching training at the PDA.
2. Bosa informed the board the School Emergency and Crisis Response Plan has been updated to include threat assessment procedures. The annual Safety Meeting will be on December 20th.
3. Bosa said they have been collecting student attainment data for student growth for Type III.
4. Bosa also told the board she is scheduling the second round of Precision Exam tests for Type I Assessment as the second measure of student growth.
5. Bosa reviewed with the board recent and upcoming public relations events: November 26th Bolingbrook brought a tour of 86 students, December 10th Plainfield South toured Wilco with 30 students, December 11th Wilco teachers presented at Plainfield East, December 12th Plainfield Central came with a tour for 36 students, December 18th Ira Jones will tour here with 250 students, and December 19th Skoff Elementary will tour with 300 students.

EXECUTIVE DIRECTOR'S REPORT for November 17, 2019 - Regular Meeting

Elizabeth Kaufman, Executive Director

1. **Leadership** - Elizabeth reported to the board she went to Perkins V Local Needs Assessment Training. She also provided the board with Regional Career Development Guides from the Perkins V training. There was a career guide from JJC and one from the Illinois State Board of Education. TREES will oversee getting this information to the middle schools. The high school version will be online for Guidance counselors. TREES will hold PDA on this subject. Elizabeth will be taking a team to ACTE Vision conference. She and Kris Trager (Game Design) will be presenting on Friday of the conference and Jeannine Marco (Intro to Health) and Michelle Gunther (Criminal Justice) will be sharing Soft Skills Strategies at the January PD. Elizabeth also reported she will continue to work with TREES and Local 150 in planning a summer PD on UDL model in the state plan. Elizabeth also told the board she submitted her Chapter 4 for her dissertation.

2. Curriculum – Elizabeth told the board the professional development has been Connecting Literary Standards to our classrooms and the spring professional development will be unpacking Literacy Standards - Next Phase. Elizabeth also reported possible new opportunities for our Auto students in receiving industry certifications; Mercedes will provide curriculum for their certification and possibly Audi. Students will do online modules and receive certificates when passed and completed.
3. Finance – Elizabeth reviewed with the board the budget amendments presented for vote tonight. Elizabeth also reported to the board that the Wilco checking account will be given extra security with Positive Pay implementation. Both Elizabeth and Jose will receive training on this new process.
4. Public Relations – Elizabeth told the board Wilco is filming a 90-second promotional video with an outside company offering the service to Romeoville businesses. Elizabeth praised our teachers for their flexibility in the classroom during all the school tours here at Wilco. Elizabeth also said there's a possibility of a partnership with the state curriculum group ILASCD and Early Childhood for the Pre-K Kindergarten conference.

POLICIES

Policy# 2:20 – School Board – 1st reading

Policy# 4:225 – Targeted School Violence Prevention Program – 1st reading

Policy# 5:325 – Education Support Staff: Employment, Termination and Suspension – 1st reading

Policy# 6:35 – Instruction: Teaching About Controversial Issues – 1st reading

Policy# 7:165 – School Uniforms – 1st reading

RESOLUTIONS

None

OTHER ACTION ITEMS:

R#1219-2711 FY20 Budget Amendment– It was moved by ROE and seconded by 202 to approve the amendments presented to the 2019 – 2020 Joint Agreement Budget.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#1219-2712 – Preschool Tuition Waiver for Center Employees – It was moved by 210 and seconded by 209 to approve a fee waiver for the preschool for Center employees.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ANNOUNCEMENTS / INFORMATION ITEMS

1. Elizabeth discussed with the board Plainfield and Valley View's calendars for next year. Discussion was on trying to coordinate Spring break.
2. Elizabeth pointed out to the board the information in the board packet regarding local needs assessment. She said TREES cannot start Phase II until all schools have turned in Phase I.
2. Upcoming Events - Elizabeth pointed out to the board members there is a menu in their folders for the February Public Buffet given by our Culinary department. There will be no buffet in January. The next buffet is February 5th and is a Mardi Gras theme.

UNFINISHED BUSINESS

1. Calendar committee will meet to discuss spring break and the possibility of lining up with Plainfield.
2. Lockport Fire Dept. proposal – Elizabeth reported the Lewis airport is concerned about smoke near the airport. The Fire Dept. is considering other locations but is still open to our students participating in the use of the training facility.

NEW BUSINESS

1. Negotiations Committee – Elizabeth asked for volunteers to sign up in January for this committee.
2. Strategic Planning Committee – The strategic planning committee met prior to the board meeting tonight. Elizabeth shared goals with the committee and progresses that have been made with prior goals.

ANNOUNCEMENTS

The next Board of Control meeting will be a regular board meeting to be held Thursday, January 23, 2020 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 209 to adjourn the board meeting at 7:13 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE