

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
December 20, 2016**

CALL TO ORDER

The Wilco Board of Control met for a Regular Meeting on Tuesday, December 20, 2016, at Wilco Area Career Center. Glenn Wood was President Pro-tem for the meeting. Mr. Wood called the meeting to order at 6:03 p.m. Mr. Wood requested the roll to be called.

ROLL CALL

ROE Dr. Shawn Walsh	absent	209U	Mr. Kevin Feeney	present
			Ms. Peggy Kunz	present
255U Dr. Christine Nelson	present			
Mr. Jesse Morris	absent	202	Mr. Glenn Wood	present
			Mr. Rod Westfall	absent
365U Dr. James Mitchem	present			
Mr. Daniel Falese	absent	210	Dr. Mary Ticknor	absent
			Mr. Gary Gray	present

PLEDGE OF ALLEGIANCE

PUBLIC PRESENTATIONS/COMMENTS

Senator Pat McGuire attended the Wilco Board of Control meeting. He presented Wilco with a Senate Recognition acknowledging Wilco's 40th Anniversary. He also spoke about the State of Illinois budget.

CONSENT AGENDA ACTION ITEMS

AR#1216-2577

It was moved by 365 and seconded by 210 to approve Consent Agenda items including; CA1: Minutes from the previous meetings from November 15, 2016, CA2: Expenditures for December 2016, CA3: Personnel: intent to retire: notification letter from Dave Hummel, Auto Service, and, CA4: Personnel: hiring of Genaro Morales, substitute custodian, up to 25 hrs./wk., \$15/hr., effective 12/27/2016. Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL'S REPORT for December 20, 2016 Regular Meeting

Julia Ann Oglesby, Assistant Principal for Student Services

1. Julia spoke with the board regarding the mentoring program established this year. She reported it has been deemed successful and very helpful by the teacher mentors. The mentees have also stated that this program has assisted them greatly with the specifics of new teacher business.
2. Julia reported there have been twenty six referrals issued for student misconduct. Three students received two referrals each. There were no significant behavior incidents that led to student removal from Wilco. More frequently, teachers are using a behavior report form to record and account for progressive behavior issues and many concerns are handled in the classroom and halted.
3. Julia said twenty six students received attendance contracts for missing 10 or more days of school this semester.

4. Julia also reported that 4 academic action plans were developed and administered to 4 students. Three were resolved and one student left high school.
5. Julia said thirty six academic intervention plans were administered and all students progressed from D's to C's (excluding students who moved or left). She reported there were no F's for any student who finished this semester, therefore all Wilco students who finished the semester will obtain their high school credits.

ASSISTANT DIRECTOR'S REPORT for December 20, 2016 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Carpenter Program – Elizabeth discussed the Carpentry program curriculum with the board. She said the TREES office will purchase the curriculum for each district. She would like to meet with each District after the new year to discuss how to create a pathway.
2. Dual Credit – Elizabeth discussed her meeting with JJC regarding dual credit for Fire Science and Game Design. Fire Science will receive dual credit for the 2017-2018 year. They will not offer dual credit for EMS, but will accept the COD dual credit if the student takes & passes the state test. In Game Design they have restored the GAME200 credit and also issued credit for CIS130: Computer Programming. Students will be eligible for these credits during the Spring Semester.
3. ACTE Conference – Elizabeth shared highlights from the ACTE Conference with the board.
4. AVC Assessments – Elizabeth said the teachers are compiling data on their first semester task and/or academic performance measures along with preparing to take the second AVC assessment after break. She said she will be reporting on student growth measures at the March board meeting.
5. Professional Development – Elizabeth told the board that for the December staff meeting, the team that attended the National Conference shared ideas that were presented at the various sessions they attended. She said they will be holding session on Google Classroom Management: a Fresh Start to Second Semester, and Domain 4 Professional Responsibilities when we return in January.
6. Asst. Director Applications – Elizabeth informed the board 19 applications have been started and 5 completed. She said it appears there is a good applicant pool.

DIRECTOR'S REPORT for December 20, 2016 Regular Meeting

Katrina Plese, Executive Director

1. Retirement – Katrina pointed out to the board the upcoming retirement of Dave Hummel, Auto Service, listed in the board packet and also reminded the Board that John Popek, Auto Service, will also be retiring at the end of the school year.
2. Financials – Katrina said we've received 2.1 million in revenues this year including Perkins but CTEI money(\$531,000), has not arrived. Katrina reviewed the forecasted Education Fund and provided the board with a handout showing the fund balance.
3. TCD Visit – Katrina told the board that she visited Technology Center of DuPage and they have a premier facility. She said they have a new Director at TCD. She also said she felt Wilco has more teacher/student engagement.
4. Herald News Article – Katrina pointed out to the board a recent article from the Herald News about Wilco. The article was included in the board packet for the board members.

RESOLUTIONS

R#0117-1094 – Regulation of Expense Reimbursement - Draft

POLICIES

2:90 – Board Member Expenses - 1st reading for amendment

5:190 – Staff Travel Reimbursement – 1st reading for amendment

OTHER ACTION ITEMS:

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. Construction Update – Katrina reviewed the construction completion. It is estimated there will be \$20,000 - \$28,000 in funds available at the end of the project. The construction is being finished up with some additional electrical work, reconfiguring lights and asphalt sealing.
- B. Upcoming Events – Katrina reviewed with the board important upcoming events & dates including the Public Buffet on January 11th

NEXT MEETING

The next Wilco Board meeting will be a regular board meeting to be held Thursday, January 19, 2017 at 6:00 p.m.

ADJOURNMENT

Mr. Wood asked for a motion to adjourn the board meeting. It was moved by 210 and seconded by 209 to adjourn the board meeting at 6:41 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President Pro-tem, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE