

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
February 18, 2021

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Thursday, February 18, 2021, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:06 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present – via video	209U	Mr. Kevin Feeney	present– via video
				Ms. Peggy Kunz	present– via video
255U	Ms. Danielle Valiente	present – via video	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
365U	Ms. Tammi Conn	present – via video	210	Dr. Mary Ticknor	absent
	Mr. Victor Zack	absent		Mr. Gary Gray	present

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. Discussion of minutes of meetings lawfully closed, semi-annual review—Section 2.06. 5 ILCS 120/2(c) (21). It was moved by 255 and seconded by 210 to go into closed session at 6:00 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 209 and seconded by 202 to end closed session at 6:04 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

Jeannine Marco shared plans to implement a new literacy strategy between the Healthcare program and Early Childhood Education program. The plan consists of two tracks;

Show Process

Reading

1. Daily reading activity
 2. Teacher modeling
 3. Student practice with peer
 4. Student aloud
 5. Teach to read
 6. Targeted ACT/SAT prep type questions
 7. Discuss why/how to determine why some answers are better
 8. Annotation strategy
- Google Classroom will implement literacy strategies for all students

Practice Process

Writing

1. Daily writing activity
2. Prompts for free response to get students ready to write
3. Projects-Develop samples
4. Writing along with students
5. Do more revision graded/ungraded

PLEDGE OF ALLEGIANCE

CONSENT AGENDA – CA#0221-2770

It was moved by 255 and seconded by ROE to approve the Consent Agenda items including: **CA1.** Approval of minutes from the board meetings on January 21, 2021, **CA2.** Expenditures presented for payment for February, 2021. **CA3.** Semi-Annual Review of Closed Session Minutes and Tapes

POLICIES

New policy#5.380-Computer Tech Assistant-1st reading for approval

ASST. PRINCIPAL FOR STUDENT SERV. REPORT for February 18, 2021 Regular Mtg.

Julia Ann Oglesby, Assistant Principal

1. Julia informed the board that Progress Monitors were shared at the end of January for Valley View and Plainfield students (final semester grade).
2. Julia notified board members that Student Services personnel are working more one-on-one with students *via* Zoom.
3. Julia shared the plan to begin looking at attendance/online participation more as students return to in-person instruction.
4. Julia informed the board of the January Professional Development topic for Teachers Professional Responsibilities was “Communicating with Families”.
5. Julia shared the topic for upcoming February 22nd Professional Development is on “Critical Practices for Anti Bias Education” to support SEL best practices.

ASSISTANT DIRECTOR/PRINCIPAL REPORT for February 18, 2021 – Regular Meeting

Bosa Goodale, Asst. Director/Principal

Public Relations:

- Engagement Report – Parent Communication
Bosa shared, currently 37% of Wilco students are receiving F’s with parents of 45 students with no engagements are being contacted to help get the students back on track to pass. These students are struggling with e-learning and other home related conflicts.
- FCCLA Regional Results
Bosa congratulated the Wilco Students earning FCCLA Awards at the February 4th & 5th competition. The following students received awards:

Early Childhood Education

Kaitlyn Abellera, PCHS-Silver
Elizabeth Carrillo, RHS-Gold
Jesenia Garcia, BHS-Silver

Culinary Arts

Brianna Worthley, PSHS-Gold
Cynthia Sanchez, PCHS-Gold
Deon Collins, RHS-Silver
Lindsey McCoy, PEHS-Silver
Sydney Felgenhauer, PEHS-Silver
Zita Vanaria, RHS-Silver

Culinary Arts

Angela Flores, RHS-Silver
Nya Teemer, BHS-Silver
Jayda Dixon, P-step-Silver
Ariadna Mendoza, BHS-Silver
Evan Morfoot, PEHS-Bronze

- Bosa shared, Wilco has 5 Student Apprenticeship Applicants.
- Bosa informed the board that 45 National Technical Honors Society students will be recognized this year.

Curriculum and Instruction:

- Bosa shared information on the Summer Google Sites Training.

Leadership:

- Bosa informed the Board of plans for the upcoming Teacher Institute.

EXECUTIVE DIRECTOR'S REPORT for February 18, 2021 - Regular Meeting

Elizabeth Kaufman, Executive Director

Curriculum:

- Elizabeth shared beginning June 8th –July 29th Wilco will offer the Summer CNA Class for adults pursuing a career as a Certified Nursing Assistant.
- Elizabeth discussed the submission of the CNA testing application, as well as the possibility of Wilco becoming a testing site.

Leadership:

- Elizabeth reported during the Annual IACTE (Illinois Association for Career and Technical Education) conference Wilco had the following staff members give virtual presentations during the conference: Julia Oglesby, Nicole Kinzer, Scott Dudgeon, Amanda Ramsden, Elizabeth Kaufman, Janet Zitzke. Everyone did an amazing job representing Wilco!
- Elizabeth shared the submission of participants to receive the COVID vaccine have been put on the schedule to receive their first round of the vaccine. After a long year this news was well received and a major moral booster!
- Elizabeth reported CTE Program Quality Review was the focus during the Feb. 12th Teacher Institute.
- Elizabeth shared the collaboration with JJC on the implementation of the JJC IT Apprenticeship program. If student gets accepted to the program it will pay tuition, books as well as, help them gain employment.

Finance and Facilities:

- Elizabeth confirmed receipt of \$296,475 from State of Illinois for the CTEI grant.

Public Relations:

- Elizabeth thanked Board President, Rod Westfall for accompanying Illinois State Senator, Meg Loughran Cappel during her January 28th visit to Wilco.

RESOLUTION:

It was moved by 210 and seconded by 255 to approve the following Resolution:

R#0221-1078-TRS Supplemental Savings Plan

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

OTHER ACTION ITEMS:

It was moved by 202 and seconded by 210 to approve the following Action Item:

AR#0221-2771 – Revision to School Calendar

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 202 to approve the following Action Item:

AR#0221-2773 – Application to SIU Workforce Innovation and Research Division

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by 255 to approve the following Action Item:

AR#0221-2774 – Adult summer CNA course

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by ROE to approve the following Action Item:

AR#0221-2775 – Audi of America Partnership

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

INFORMATION ITEMS

A. Elizabeth reviewed INACE Testing Requirements with the board. SIU dividers will attach to desks with 20 sessions in course of year.

NEW BUSINESS

Director's Evaluation

UNFINISHED BUSINESS

None

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, March 16, 2021 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 210 and seconded by 202 to adjourn the board meeting at 6:36 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE