

WILCO AREA CAREER CENTER
MINUTES
of the
Special Meeting of the Wilco Board of Control
July 21, 2020

CALL TO ORDER

The Wilco Board of Control met for a special meeting on Tuesday, July 21, 2020, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Mr. Pete Sullivan	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	present - arrived at 6:05 during closed session	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	absent		Mr. Rod Westfall	present
365U	Ms. Tammi Conn	present	210	Dr. Mary Ticknor	absent
	Mr. Victor Zack	present- arrived at 6:03 during closed session		Mr. Gary Gray	present

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. 5 ILCS 120/2(c)(1); 2. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). It was moved by 209 and seconded by 355 to go into closed session at 6:02 pm. Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 210 and seconded by 202 to end closed session at 6:08 p.m.
 Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

Present for the meeting – Jeannine Marco, Intro to Health Instructor, Amanda Ramsden, CNA Instructor, Margaret Todd, Intro to Health/Med Asst. Instructor, Don Malec, Criminal Justice Instructor, and Jennifer Alessi, Vet Assisting Instructor.

CONSENT AGENDA

It was moved by 365 and seconded by 209 to approve the Consent Agenda as presented: **CA1**. Approval of minutes from the previous board meeting on June 23, 2020, **CA2**. Expenditures presented for payment for July, 2020, **CA3**. Personnel – Resignation of Greg Parfitt, Auto Aide and Elizabeth

Zucker, Tutor; Hiring – Janet Zitzke – 1 session of Business Logistics as Instructor @ \$18,667, Jaclyn Crusor as full-time Early Childhood Instructor @ \$55,631, Remmington Henson moving from Welding Aide to FT Custodian @ \$20/hr.; **CA4.** Donation of CNA patient equipment from Sally Carlino, Frankfort, IL and donation of air tanks from Braidwood Fire Department; and **CA5:** Surplus items, Stainless Steel portable cold station w/drain from Culinary.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

4:185 Pandemic Preparedness - 2nd reading and approval

It was moved by 209 and seconded by 210 to approve the policy 4:185 Pandemic Preparedness.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 202 to waive additional readings of the following policies which need to be approved prior to school start:

5:145 Families First Corona Virus Response Act FFCRA Leave Policy

5:155 Return to School Screenings and COVID-19 Sick Leave Policy for Employees

5:160 Required Face Coverings for Staff During a State of Emergency

7:215 Return to School Health Screening and COVID-19 Sick Leave Policy for Students

7:225 Required Face Coverings for Students During a State of Emergency

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 210 to approve the following policies (listed above):

5:145, 5:155, 5:160, 7:215 and 7:225

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

RESOLUTIONS

None

EXECUTIVE DIRECTOR'S REPORT for July 21, 2020 - Regular Meeting

Elizabeth Kaufman, Executive Director

Elizabeth discussed the Return to School Plan with the board.

OTHER ACTION ITEMS:

It was moved by 365 and seconded by 209 to approve the following Action Items:

AR#0720-2745: Designation of COVID Testing Location – approval of VNA Health Care, 160 Independence Blvd., Romeoville, for a testing site for any employee exhibiting COVID-19 symptoms at work.

AR#0720-2746: The Wilco Return to School Plan

AR#0720-2747: Approval of two-year Agreement between the Board of Control for Wilco and the Wilco Council, AFT-Local 604 for the 2020-2021 – 2021-2022 school years. The salary portion if valid for one year, the second year will be negotiated at the end of the 2020-2021 school year. The balance of the contract wording excluding salary will be in effect for the full 2-year contract.

AR#0720-2748: Welding Renovation Contract – awarding of renovation work in Welding to Mechanical Concepts of IL, Inc., Romeoville, IL with a low bid of \$83,200.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

INFORMATION ITEMS

- A. Elizabeth reported to the board about the Google training going on this summer from Don Malec and Jennifer Alessi, which includes 169 hours of Google training, 17-page training agenda with hyperlinks, training videos for any staff unable to attend training, and office hours for extra support.
- B. Elizabeth also recommended the purchase of Pear Deck for use with Google classroom. Elizabeth told the board there has been 290 hours of paid curriculum development to remote learning.
- C. Elizabeth and the board discussed upcoming start times for the school year and the plans the schools have in place for their students. Various plans were discussed but few home school districts have made a final decision on what the new year status and start dates will be.

NEW BUSINESS

Elizabeth provided the board with the IFT Statement on Returning to In-Person Instruction.

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, August 18, 2020 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 210 to adjourn the board meeting at 6:40 pm.
 Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE