

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
May 16, 2023

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, May 16, 2023, at Wilco Area Career Center. President Rod Westfall was present and called the meeting to order at 6:07 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	absent
	Mr. Pete Sullivan	absent		Ms. Peggy Kunz	absent
				Mr. Matt Swick	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	absent		Mr. Rod Westfall	present
	Mr. Mark Mitchell	present			
365U	Ms. Tammi Conn	present	210	Ms. Tina Malak	absent
	Mr. Victor Zack	present		Mr. Gary Gray	present

CLOSED SESSION

President Rod Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1);

It was moved by 210 and seconded by 202 to go into closed session at 6:08 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by ROE and seconded by 365 to end the closed session at 6:11 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

NA

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

Thank you note from Joliet Police Department to the Criminal Justice program for the Thank you letter and time spent with criminal justice students.

Veterinary Asst. II Instructor Margaret Janke shared the success of the vaccine clinic held May 16th for community members to bring their pets to a doctor, technician or student assistant will be stationed in the MP Room to conduct exams and give vaccines. Mrs. Janke shared the Veterinary II program placed thirteen students into internships with nine receiving paid placements.

BOARD RECOGNITION

President Rod Westfall presented Assistant Principal Julia Ann Oglesby with a gift of appreciation for her 16 years of dedication and service to Wilco Area Career Center. The board thanked Mrs. Oglesby and wished her a Happy Retirement!

REORGANIZATION ACTION ITEMS:

APPOINTMENT OF PRESIDENT PRO-TEM and SECRETARY PRO-TEM

Shawn Walsh appointed Victor Zach as President Pro-tem and Gary Gray as Secretary Pro-tem until election of new officers.

ELECTION OF PRESIDENT

Nominations were made from the floor for Board of Control President. 365 nominated Rod Westfall for President. There were no other nominations.

AR#0523-2906 - It was moved by 365 and seconded by ROE to elect Rod Westfall as Board of Control President.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

President Westfall took over duties as president for the remainder of the meeting.

ELECTION OF VICE PRESIDENT

Nominations were made from the floor for Board of Control Vice-President. 202 nominated Gary Gray for Vice-President. There were no other nominations.

AR#0523-2907 – It was moved by 365 and seconded by ROE to elect Gary Gray as Board of Control Vice-President.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ELECTION OF SECRETARY

Nominations were made from the floor for Board of Control Secretary. 210 nominated Peggy Kunz for Secretary. There were no other nominations.

AR#0523-2908 – It was moved by 365 and seconded by 255 to elect Peggy Kunz as Board of Control Secretary.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

APPOINTMENT OF BOARD COMMITTEES

AR#0523-2909– The board was presented with a list of current committee members and 365 motioned they will keep committees as they stand with the exception of the Negotiations Committee which will be determined at a later date. 210 seconded the motion. Committees are:

Calendar: Ms. Tina Malak, Ms. Danielle Valiente and Mr. Kevin Feeney

Finance: Mr. Rod Westfall, Dr. Shawn Walsh, and Mrs. Peggy Kunz

Building and Grounds: Mr. Kevin Feeney, Mr. Gary Gray and Mr. Chris Cavanaugh

Strategic Planning: Dr. Glenn Wood, Ms. Tina Malak, Ms. Danielle Valiente and Mr. Victor Zack

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

APPOINTMENT OF LEGAL COUNSEL

AR#0523-2910 – It was moved by 365 and seconded by 210 to continue utilizing Scott Nemanich of Klein, Thorpe and Jenkins, Ltd. and Elizabeth Wagman from Tressler L.L.P. as legal counsel.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

DESIGNATION OF SIGNATORIES

AR#0523-2911 – It was moved by 365 and seconded by 210 to continue the practice of Board of Control officers and Regional Superintendent of the Regional Office of Education as the legal signatories and the R.O.E. Superintendent is the fiscal agent for Wilco Area Career Center.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

APPOINTMENT OF DEPOSITORIES

AR#0523-2912 – It was moved by 365 and seconded by 210 to continue with Old National Bank f/k/a First Midwest Bank of Joliet as the legal depository for the Wilco Area Career Center.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

DESIGNATION OF CENTER NEWSPAPERS

AR#0523-2913 – It was moved by 365 and seconded by 210 to designate the Joliet Herald News as the Wilco newspaper for the purpose of publication of public notices and legal notices.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ACCEPTANCE OF BOARD POLICIES

AR#0523-2914 – It was moved by 365 and seconded by 210 to accept all existing Board policies at this time.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ESTABLISHMENT OF BOARD MEETING DATES

AR#0523-2915 – It was moved by 365 and seconded by 210 to approve the board meeting dates for the 2023-2024 Wilco Board of Control.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ACTION ITEMS:

AR#0523-2916 – It was moved by 365 and seconded by 210 to approve the increase of Wilco tuition by \$100 per student from \$2,500 to \$2,600 for the 2023-24 school year.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0523-2917 – It was moved by 365 and seconded by 210 to approve the budget amendment as presented in the Budget Hearing.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0523-2918 – It was moved by 365 and seconded by 210 to approve the 4% raise for support staff for the 2023-2024 school year.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0523-2919 – It was moved by 365 and seconded by 210 to approve the Veterinary Service Contract with Dr. Jill Horton as presented in the Independent Contract Agreement and Fee Schedule.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0523-2920 – It was moved by 365 and seconded by 210 to approve the 5 year Retirement Contract beginning May 2023-June 2028 for the Director.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0523-2921 – It was moved by 365 and seconded by 210 to approve the Memorandum of Understanding with Lewis University for Emergency Relocation as presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0523-2922 – It was moved by 365 and seconded by 210 to approve the purchase of a surety bond for the Adult C.N.A. course per IBHE requirements.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0523-2923 – It was moved by 365 and seconded by 210 to approve the Out of State Travel for HOSA and FCCLA to Nationals.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA

It was moved by ROE and seconded by 255 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on April 18, 2023. **CA2.** Expenditures presented for payment for May 2023. **CA3.** Personnel-**Resignation** of Summer PT Grounds keeper, Tony Graves; **Hiring** of Full-time Welding Instructor, Guadalupe Ruiz @ \$49,000.00 beginning 23-24 school year and Part-time summer grounds keeper, Don Birsa @ \$20.00 per hour. **Re-Hiring** of Student Services, Carol Schroeder @ \$20.00 per/hr., Aides; Dennis Moscatelli and Alan Young @ \$20.80 per hr., Full-time Construction Instructor, Jeff Kinsella @ \$54,115.00, Part-time (2/3) position of Law Enforcement Instructor, Martin van Heeswijk @ \$39,171.00, Part-time (.5 each) position Fire Science Instructor, Mark Oglesby @ \$445.77 per day, Part-time (.5 each) position Fire Science Instructor, Mark Buettner @ \$330.64 per day, EMS Instructors Christina Lynch @ \$203.30 per day and Deimantas Paulikas @ \$169.87 per day (2/3 split .5 each) **CA4.** Out of State Travel for National HOSA to the International Leadership Conference in Dallas, TX from June 21st-25th and FCCLA to the Early Childhood Education, Maria Fiore in Denver, CO from July 1st – 5th. SkillsUSA was removed from the agenda. **CA5.** Donation to SKILLSUSA Student Organization from Julia and Mark Oglesby in the amount of \$100.00.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

It was moved by ROE and seconded by 365 to approve Policy 4.25 Wilco Annual Tuition as presented for 3rd reading for approval.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by 365 to approve New Policy 4.110 Purchases and Contracts as presented for 1st reading.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 210 to approve New Policy 4.155 Facility Management as presented for 1st reading.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 210 to approve New Policy 5.115 Personnel Records as presented for 1st reading.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by 365 to approve Revised Policy 5.25 Hiring Process and Criteria as presented for 1st reading.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by ROE to approve Revised Policy 5.55 Personal Technology and Social Media as presented for 1st reading.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASST. PRINCIPAL REPORT for May 16, 2023 - Regular Meeting

Julia Ann Oglesby, Asst. Principal

Mrs. Oglesby shared her heart felt thank you/farewell note with the Board of Control. Mrs. Oglesby will always be a vital member of the Wilco Area Career Center family!

ASST. DIR./PRINCIPAL REPORT for May 16, 2023 - Regular Meeting

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale was presenting at the Reed-Custer awards ceremony.

EXECUTIVE DIRECTOR'S REPORT for May 16, 2023- Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman received a preliminary look at the new funding formula.
- Dr. Kaufman shared, she met with TREES, JJC, GAVC and Joliet Township about the METT grants and shared the possibility of adding new pathway components by the end of May.
- Dr. Kaufman discussed the Education Pathway grant with Wilmington and Plainfield, as well shared Wilco is out of the running.
- Dr. Kaufman shared the progress of the new Veterinary addition at Wilco Area Career Center with the board.

Curriculum

- Dr. Kaufman is continuing her participation in Manufacturing Pathway development with Joliet Junior College with a focus on AIM program. Dr. Kaufman met with Joliet Junior College to continue the build of a Manufacturing Sequence.
- Dr. Kaufman shared, Wilco is continuing to work with JJC on the C.N.A. year long option.
- Dr. Kaufman discussed in continuing progress in Vet on NAVTA accreditation.
- Dr. Kaufman worked with JJC to approve CIS126 as a summer school option. The class will begin June 5th-July 13th from 9:30 a.m.-12:30 p.m.

Leadership

- Dr. Kaufman met with Valley View to review course coding as well as streamline this process.
- Dr. Kaufman identified three Valley View students whom may be eligible for College and Career Pathway Endorsements: 2 in Early Childhood and 1 in Health Science.
- Dr. Kaufman shared Wilco will continue mentoring of two Educational Leadership students.
- Dr. Kaufman worked with the Wilco team to develop a summer Professional Development for the Region and State on Populations and Perkins measures with Brian Gordon.

Public Relations

- Dr. Kaufman met with Crane Composites to explore Career Exploration activities.
- Dr. Kaufman attended JJC State of the college.
- Dr. Kaufman and Wilco staff members attended and presented the feeder schools Awards Night.
- Dr. Kaufman planned Wilco Preschool Graduation for 20 preschool graduates and their families on May 18th.
- Dr. Kaufman hosted two awards presentations for students and their families on May 4th.

NEW BUSINESS

- NA

OLD BUSINESS

- NA

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Tuesday, June 20, 2023 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **210** to adjourn the board meeting at 6:48 pm.

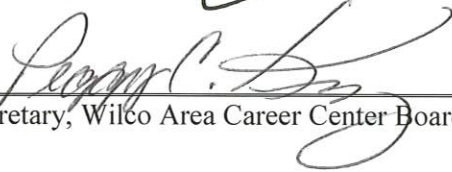
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

6-20-23
DATE



Secretary, Wilco Area Career Center Board of Control

6-20-23
DATE