

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
May 19, 2020

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, May 19, 2020, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:05 p.m. and requested the roll to be called.

ROLL CALL

| | | | | | |
|------|--|--|------|------------------------------------|--------------------------------|
| ROE | Pete Sullivan | present/video | 209U | Mr. Kevin Feeney Ms. Peggy Kunz | present/video present/video |
| 255U | Ms. Danielle Valiente Mr. Chris Cavanaugh | present/video present/video | 202 | Dr. Glenn Wood Mr. Rod Westfall | present present |
| 365U | Ms. Tammi Conn Mr. Victor Zack | present/video- signed in during closed session present/video | 210 | Dr. Mary Ticknor Mr. Gary Gray | absent absent |

President Westfall appointed Glenn Wood as secretary pro-tem as his physical presence enables him to take closed session minutes and sign the previous month's minutes.

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. 5 ILCS 120/2(c)(1); 2. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). It was moved by 209 and seconded by 365 to go into closed session at 6:06 pm. Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 209 and seconded by 255 to end closed session at 6:28 p.m.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

A thank you note was read from Coal City high school Wilco student Emily Spreitzer, thanking the board for her Wilco scholarship.

CONSENT AGENDA

It was moved by 365 and seconded by ROE to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on April 21, 2020, **CA2.** Expenditures presented for payment for May, 2020, **CA3.** Curriculum Development stipends for Janet Zitzke (Business

Logistics), Margaret Todd (Medical Asst.), and Jeannine Marco (Medical Asst.), 75 hrs. each; and Don Malec (Juvenile Delinquency) and Michelle Gunther (Juvenile Delinquency), 40 hrs. each, all at \$27/hr., **CA4**. Refunds – Approval to refund deposits for April Culinary buffet reservations and approval to refund pre-school pre-paid tuitions from FY20.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

None

RESOLUTIONS

None

EXECUTIVE DIRECTOR'S REPORT for April 21, 2020 - Regular Meeting

Elizabeth Kaufman, Executive Director

1. Public Relations – Elizabeth reported to the board we delivered all awards and yard signs to students personally that would have been awarded at Awards Night this year. Teachers and Administrators delivered the awards and took pictures for social media. Administration also delivered packets to each teacher for Teacher Appreciation Week. Pre-school teachers, the aide and students had a preschool graduation parade and delivered yard signs for all the preschool graduates. There was a lot of celebrating on social media for our students; high school and preschool! Elizabeth also reported she has held ZOOM staff meetings and subject area meetings have been happening virtually during the shelter at home and remote learning time.
2. Curriculum- Elizabeth told the board collaborative virtual sessions have been set up with other Area Centers for teachers of the same subject area to meet and discuss strategies that have worked and not worked for them during remote learning. Elizabeth also reported Don Malec and Jennifer Alessi will be holding online Google training for the teachers.
3. Finance – Elizabeth told the board we received the January and February payments from the state. She assured the board she and Jose are closely monitoring expenditures. The tentative budget for next year was emailed to the board and Elizabeth discussed different scenarios regarding budget changes due to the state and enrollment. Elizabeth told the board she will be doing the re-hires of the staff that were released in March, but their RIF includes a reduction in time/sessions. Elizabeth also reported she submitted the grant through TREES which will be working on a pathway with home schools and the Center and business connections to place students in ECE into internships. Until we know more about what the school year will look like (in-school or remote learning), we will not know about preschool attendance and the need for ECE staffing. Elizabeth was pleased to tell the board we received a \$23,000 grant which will go to technology upgrades for Auto, Construction, and Welding.
4. Leadership – Elizabeth told the board the Career Centers are collaborating on a survey on impact of slow or non-payment of CTEI Grant funding. Elizabeth is also continuing to collaborate with Area Career Center Directors and participating in calls with the ROE and Senator Bertino-Tarrant.

OTHER ACTION ITEMS:

AR#0520-2730: 2020-2021 Board Meeting Dates.

It was moved by 209 and seconded by 365 to approve the board meeting dates for 2020-2021.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0520-2731: FY21 Student Fees

It was moved by 365 and seconded by 255 to approve the student fees schedule for fiscal year 2021.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0520-2732: Audit Authorization

It was moved by 365 and seconded by 209 to approve the audit authorization with Mack and Associates.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0520-2733: Intergovernmental Agreement with SIPC

It was moved by 255 and seconded by 365 to approve the intergovernmental agreement with Schools of Illinois Public Cooperative (SIPC), which is a purchasing cooperative. No fee for membership is required.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

INFORMATION ITEMS

1. Elizabeth informed the board we will be following state guidelines for e-learning/remote learning.
2. Elizabeth discussed with the board the engagement report on students (included in the board packet) during remote learning provided by Julia and Bosa. Discussion of % of participation, grades, dual credit, and finals were part of the report.
3. Elizabeth reviewed the budget summary and told the board if they have any questions to contact her.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Elizabeth discussed the new 2020-2021 school year and open questions that exist for the schools. Pete Sullivan Asst. ROE Superintendent spoke and discussed with the board the committee formed by the ROE to discuss calendars. He told the board there are alternative model calendars prepared for different scenarios possible for the start of the school year. Mr. Sullivan said the hope is that we will be able to start in August, but if we are unable to, he discussed what the calendar might look like. There is discussion of possible late starts and possible remote learning for the start of the 2020-2021 school year.
2. Elizabeth discussed the possibility of reduction of days off in the calendar. She told the board she is looking at days we might be able to not take off. She also discussed A & B schedules and having curriculum being available online for the start of the year. Also part of the discussion was reduced attendance and smaller class sizes to accommodate physical distance between students.

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, June 23, 2020 at 6:00 p.m. at Wilco or via video. Board members have a choice of video participation or in-person attendance.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 209 to adjourn the board meeting at 6:50 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE