

WILCO AREA CAREER CENTER  
**MINUTES**  
of the  
**Regular Meeting of the Wilco Board of Control**  
November 16, 2021

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, November 16, 2021, at Wilco Area Career Center. Board President Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
365U	Ms. Tammi Conn	absent	210	Tina Malak	present
	Mr. Victor Zack	present		Mr. Gary Gray	absent

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. It was moved by 255 and seconded by 209 to go into closed session at 6:03 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by ROE and seconded by 209 to end closed session at 6:05 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

None

CONSENT AGENDA

It was moved by 365 and seconded by 202 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on October 19, 2021 **CA2.** Expenditures presented for payment for November, 2021 **CA3.** Personal-Salary Adjustment of Technology Coordinator, David Presi to \$66,602.00

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

## **ASSISTANT PRINCIPAL REPORT for November 16, 2021 - Regular Meeting**

Julia Oglesby, Assistant Principal

Julia updated the Board on the following items from the Leadership of Student Services Department:

- Monitoring Academic Progress for all at-risk students (Ds and Fs).
- Increased communications between parents, teachers and students.
- Weekly mailings of Instructor Progress Reports to school counselors and parents.
- Ongoing monitoring of student attendance; 18 Attendance contracts
- Progress monitors sent out from September and October to all of schools whom have students with IEPs and 504 Accommodation Plans to assist in their tracking of their students' grades.
- Wilco hosted a BHS tour for 17 students with the transition coordinators.
- November 12<sup>th</sup>, Law Enforcement instructor, Martin van Heeswijk, Executive Asst./HR, Sherry Harris and myself spoke with Plainfield East students about Wilco Programs.
- Coordination with JJC, Wilco hosted an Accuplacer testing day today and another on Friday, 11/19/21. This is to bridge students to the college eligibility requirements for Criminal Justice and Early Childhood courses.

## **ASST. DIR./PRINCIPAL REPORT for November 16, 2021 - Regular Meeting**

Bosa Goodale, Asst. Dir./Principal

Bosa shared the results of the Active Shooter Drill held on 11/1/21 during the Teachers Institute; not able to hear the shots in the Welding and Industrial Tech Rooms. The suggestion to install Blue lights was given by officers.

Bosa announced, Wilco will attempt to host the tentative Annual Safety Committee on Dec. 10<sup>th</sup>.

Bosa shared the upcoming February 17<sup>th</sup> and 18<sup>th</sup> IACTE Conference will be held in Bloomington. Wilco's Julia Oglesby, Nick Moran, Jennifer Leighter Yeates and Janet Zitzke will be presenting.

## **EXECUTIVE DIRECTOR'S REPORT for November 16, 2021 - Regular Meeting**

Elizabeth Kaufman, Executive Director

### Finance & Facilities

Elizabeth discussed, the Finance and Facilities with the board including:

The 3<sup>rd</sup> HVAC Unit being installed on the South end of the building. Also, the continued discussion with Healy Bender on how to develop the old green house into additional storage for the center.

The board was provided estimates from Healy Bender for review and further discussion.

### Curriculum

Elizabeth reflected on the upcoming curriculum projects during the school year:

1. The Standard Alignment to Assessments to CTE standards that will be presented at the Teachers Institute.
2. Dual Credit Meeting with JJC, and Educational Pathway Group to offer a gateway to Early Childhood Education Dual Credit Scholarship opportunity.
3. Discussion was held with Subaru and Ford on the utilization of Industry Training Modules to work through SOPPA agreement to acquire students name, student email and student school email address.

### Leadership

1. Elizabeth reviewed, the PQR Discussion with ISBE, as well as the guidelines for funding with the Board.
2. Elizabeth shared, Measurement Inc. overview with the board.

3. Elizabeth shared Summer Programs have been presented/offered to the staff. Deadline for interest is January 2022.
4. Elizabeth reviewed, the Illinois Virtual Instructional Coach and Mentor Program and how it pairs new teachers with mentors in their buildings and virtual instructional coaches to help guide first-year educators through this most unique first year of teaching. Veteran teachers can also participate as coaches and mentors and earn a stipend.

Public Relations

1. Elizabeth announced Business visits had taken place and Bosa Goodale will be reporting outcomes.
2. Elizabeth shared the first Public Buffet will be held on November 17<sup>th</sup>. Thank you to Plainfield, Tom Hernandez for promoting in the Patch.
3. Facility tour for temperature equipment corporation is an HVAC company looking to partner with Wilco and how they can partner with our Trades Programs.

OTHER ACTION ITEMS:

It was moved by 255 and seconded by ROE to approve the following Action Item:

**AR#1121-2822: Garbage Contract with Groot Recycle**

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by ROE to approve the following Action Item:

**AR#1121-2823: MOU for IL Virtual Instructional Coach with IL Federation of Teachers**

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by ROE to approve the following Action Item:

**AR#1121-2824: HOSA Advisor for 21-22 Braidwood Nancy Evans**

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 202 and seconded by 365 to approve the following Action Item:

**AR#1121-2825: Facility use by IBEW**

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 255 to approve the following Action Item:

NEW BUSINESS

Overnight Fieldtrips

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, December 21, 2021 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 210 to adjourn the board meeting at 6:51 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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President, Wilco Area Career Center Board of Control

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DATE

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Secretary, Wilco Area Career Center Board of Control

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DATE