

WILCO AREA CAREER CENTER  
MINUTES  
of the  
Regular Meeting of the Wilco Board of Control  
November 21, 2023

**CALL TO ORDER**

The Wilco Board of Control met for a regular meeting on Tuesday, November 21, 2023, at Wilco Area Career Center. Vice President Gary Gray was present and called the meeting to order at 6:05 p.m. and requested the roll to be called.

**ROLL CALL**

ROE	Dr. Lisa Caparelli	present	209U	Mr. Kevin Feeney	absent
	Dr. John Sparlin	absent		Ms. Peggy Kunz	present
				Mr. Matt Swick	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	absent
	Mr. Mark Mitchell	present			
365U	Ms. Tammi Conn	present	210	Ms. Tina Malak	present
	Mr. Victor Zack	present		Mr. Gary Gray	present

**CLOSED SESSION**

Vice-President Gary Gray asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1);

It was moved by 365 and seconded by 202 to go into closed session at 6:05 p.m.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by 210 to end the closed session at 6:07 p.m.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**PLEDGE OF ALLEGIANCE**

**AGENDA REVISIONS**

**PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION**

**CONSENT AGENDA**

It was moved by ROE and seconded by 202 to approve the Consent Agenda #1123-2824 as presented: **CA1.** Approval of minutes from the previous board meeting on October 17, 2023. **CA2.** Expenditures presented for payment for November, 2023. **CA3.** Personnel: FMLA request for Alan Young, Teacher Aide in Construction for the following: November 15, 16, 17, 20 & 21<sup>st</sup>, 2023. **CA4.** Donation of Oak Ridge Shingles in the amount of \$397.53 from Terrence Barry.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

## **ACTION ITEMS:**

**AR#1123-2942** – It was moved by 202 and seconded by ROE to approve the Cosmetology Contract for Professional Choice & Champion Beauty & Barbering University.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**AR#1123-2943**– It was moved by 209 and seconded by 255 to approve the posting for the Wilco Assistant Director/Principal position.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**AR#1123-2944** – It was moved by 365 and seconded by ROE the approval of after hour rate for snow removal at \$30/hr.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

### **ASST. PRINCIPAL REPORT for November 21, 2023 - Regular Meeting**

Jeannine Marco, Asst. Principal

Mrs. Marco was absent but prepared a report with the following information:

- 14 referrals for behavior/discipline reasons, 15 attendance contracts for students with 10 or greater absences, 3 behavioral contracts/academic issues, 12 CNA Attendance/Academic contracts, 1 EMS Attendance contracts.
- Participated in Resiliency Workshop provided by Tom Klisiewicz @ Smart Health Wellness Performance on 11/2/23.
- Organized the Army semi-trailer interactive display for students to engage in various career opportunities through use of VR headsets and night vision goggles. Students really enjoyed the opportunity to interact with different aspects of military life on November 15<sup>th</sup> with the Army.
- Attended the Active Shooter and Mental Wellness Conference on November 15<sup>th</sup>.
- Attended the Early Childhood Mini Conference on November 17<sup>th</sup>.
- Upcoming events on the following dates:
  - 11/27 Registration for Intro to Health, Law Enforcement and EMS for COD credits.
  - 12/8 Accuplacer exam for Early Childhood, Criminal Justice. The test will be offered as field trip during class time to allow enough time for students to complete both reading/writing portions.

### **ASST. DIR./PRINCIPAL REPORT for November 21, 2023 - Regular Meeting**

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale was absent but prepared a report with the following information:

#### **Grades as of November 21<sup>st</sup>, 2023:**

- A-614 students, B-427 students, C-143 students, D-40 students, F-23 students

#### **October Professional Development Opportunities:**

- Review and Schedule E-Learning Plan, Domain 4C2 Communicate with Families about Individual Students, Student Engagement, Reaching and Teaching All Students and Evaluation Differentiations; Domain 1 and Domain 4, New, On Cycle, and Off Cycle Teachers.

#### **WorkBased Learning Report from Margaret Janke:**

- Started to begin planning for Career Expos for Spring 2024:
  - Tech and Trade Career Expo on Thursday, March 7<sup>th</sup>, 2024
  - Health Sciences and Public Services on Friday, April 19<sup>th</sup>, 2024
- New connections with Plainfield/Shorewood Area Chamber of Commerce-they have lots of businesses very eager to work with local schools on WBL initiatives and would like to come out for a site visit in January 2024 to take a tour of classroom and laboratory facilities here at the Center.



**EXECUTIVE DIRECTOR'S REPORT for November 21, 2023- Regular Meeting**

Elizabeth Kaufman, Executive Director

**Finance & Facilities**

- Dr. Kaufman shared the \$50,000 ISBE school maintenance grant has been submitted.
- The fence at the back of the building near the new Vet II room is near completion.
- Dr. Kaufman reported Lewis University has installed their golf greens as well as moved the dirt piles at the back of the property and will continue work in Spring 2024.

**Curriculum**

- Dr. Kaufman attended the Pathway Groups for IT.
- Dr. Kaufman met with Josh West, JJC, CTE, Patty Zuccarello and the feeder schools on the METT Pathway. The due date for submission is December 15<sup>th</sup>, 2023.
- Dr. Kaufman shared the Wilco instructors conducted their October business visits.
- Dr. Kaufman reported Advisory meetings are in progress.
- Dr. Kaufman attended the opening of Fusion Hair and Braid Academy in downtown Joliet.

**Leadership**

- Dr. Kaufman will continue her participation on the Birth to Five Action Committee.
- Dr. Kaufman has began working on Local Needs Assessment.
- Dr. Kaufman reported her partnership with the Romeoville Workforce team.
- Dr. Kaufman attended a PERA-SB7 training with Illinois Association of School Administrators.

**Public Relations**

- Dr. Kaufman participated in the Plainfield South Parent University.
- Dr. Kaufman attended Wilmington High School Parent Teacher Conferences.
- Dr. Kaufman attended Lemont 8<sup>th</sup> grade night.
- Dr. Kaufman presented a table at the Plainfield Shorewood Chamber new member expo.
- Dr. Kaufman shared FFA and HOSA held a pumpkin carving event and it was well attended and everyone had a great time designing and carving their pumpkin.

**NEW BUSINESS**

- N/A

**OLD BUSINESS**

- N/A

**ANNOUNCEMENTS**

Vice President Gary Gray announced the next regular board meeting will be held Tuesday, December 19, 2023 at 6:00 p.m. at Wilco.

**ADJOURNMENT**

Vice President Gary Gray asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **ROE** to adjourn the board meeting at 6:40 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

**APPROVED**

*Rod Waseyall*

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President, Wilco Area Career Center Board of Control

*12/19/23*

\_\_\_\_\_  
DATE

*Peppie C. Runy*

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Secretary, Wilco Area Career Center Board of Control

*12/19/23*

\_\_\_\_\_  
DATE