

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
October 18, 2016**

CALL TO ORDER

The Wilco Board of Control met for a Regular Meeting on Tuesday, October 18, 2016, at Wilco Area Career Center. President Rod Westfall called the meeting to order at 6:04 p.m. Mr. Westfall requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Dr. Christine Nelson	present	202	Mr. Glenn Wood	present
	Mr. Jesse Morris	present		Mr. Rod Westfall	present
365U	Dr. James Mitchem	present	210	Dr. Mary Ticknor	present
	Mr. Daniel Falese	present		Mr. Gary Gray	present

PLEDGE OF ALLEGIANCE

PRESENTATIONS

John Eallonardo from FQC reported to the board that the punch list work inside the school is complete. The boiler is running and they will be doing a test and balance tomorrow. The air flow issue in the welding lab is resolved. The outside storage building should be completed in November.

CLOSED SESSION

It was moved at 6:09 by 365 and seconded by ROE to move into closed session for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, etc. 5 ILCS 120/2(c)(1).

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved at 6:14 by ROE and seconded by 210 to end closed session and return to the regular meeting.

CONSENT AGENDA ACTION ITEMS

AR#1016-2570

It was moved by ROE and seconded by 209 to remove CA2 – Expenditures, off the consent agenda due to additions.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 365 to approve Consent agenda items including; CA1: Minutes from the previous meetings from September 20, 2016, CA3: Resignations of Michael Johnson, Fire Science Instructor, effective November 2, 2016 and Mark Wandtke, EMS Instructor, effective October 30, 2016.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL'S REPORT for October 18, 2016 Regular Meeting

Julia Ann Oglesby, Assistant Principal for Student Services

1. Manufacturing Day – Julia attended Manufacturing Day at JJC on October 4th with the welding instructor and welding students. It was impressive and motivating for the students to see opportunities available in our area.
2. Career Day – Julia told the board she and Elizabeth Zucker attended Career Day at Wilmington high school on October 5th. They made great connections with the students and look forward to attending in the future.
3. Construction Expo – Julia reported she and Megan Truscott attended the Construction Expo at the Carpenter's apprentice school on October 6th in Elk Grove Village.
4. IPA Conference – Julia attended the Illinois Principal's Association conference in Springfield for the first time. She was glad for the opportunity and found it very interesting.
5. Progress Reports – Julia informed the board the September progress reports have been sent out and the October reports are being prepared for all the schools.

ASSISTANT DIRECTOR'S REPORT for October 18, 2016 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Curriculum & Assessment – Elizabeth reported she met with the Carpenters Local and JJC about the curriculum for Construction Management, which will be brought back next year. She also met with JJC regarding their updated requirements for teachers in Early Childhood which may offer an opportunity for dual credit for 2nd year students in Early Childhood.
2. Public Relations – Elizabeth informed the board of recent activities and visits with our schools including participation in the Plainfield homecoming parade, the annual Guidance breakfast, collaboration with JJC on ACE and AIM programs and dual credit, 8th grade night at Lemont, tours from Lukancic, AVM, Bolingbrook, Ira Jones, RC Hill, Heritage Grove, Plainfield Central and Lemont. She pointed out that every 8th grader from Romeoville comes through the career center.
3. Evaluation & Professional Development – Elizabeth discussed with the board the process of evaluation with the teachers and their professional growth meetings where they analyze their pre-assessment data. She also reported she and Julia have almost completed the first round of evaluations and have completed walk-throughs on all teachers. Elizabeth, Julia and teachers will be attending the TREES workshop on questioning techniques as a follow-up. Jeannine Marco and Elizabeth will be partnering to demonstrate line resources for teachers on October 19th. Elizabeth will then familiarize teachers with STAGES and how to enter evidence for Domains 1 and 4.

DIRECTOR'S REPORT for October 18, 2016 Regular Meeting

Katrina Plese, Executive Director

1. Construction – Katrina informed the board the hot water heater had to be replaced at an expense of \$10,500.
2. Debt Payments – Katrina reminded the board the first payments on debt service are coming up.
3. Policies – Katrina reviewed the policies being presented for readings at the meeting.
4. Revenue – Katrina reported that revenue is on target for this time of year.
5. Snow Removal Proposal – Katrina reviewed the snow removal proposal in the board packet.
6. Budget Adjustment – Katrina discussed with the board the budget adjustment that needed to be made and explained that it was not necessary for a formal budget amendment per the auditor.
7. Wilco Spec Sheet – Katrina provided the demographic breakdown of students for the board.

POLICIES

3:30 Job Description: Assistant Director – 1st reading for amendment

7:160 Student Discipline – 2nd reading for amendment and adoption

It was moved by 365 and seconded by 255 to approve the amendments to policy 7:160 as presented.

Policy 3:30 will have a second reading for amendment next month.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

OTHER ACTION ITEMS:

AR#1016-2571 – Snow Removal Contract – the Fields

It was moved by 209 and seconded by 365 to approve the contract with the The Fields for snow removal.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#1016-2572 – Budget Adjustment

It was moved by 209 and seconded by 365 to approve the budget adjustment as presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#1016-2573 – Expenditures for October

It was moved by 202 and seconded by 210 to approve the expenditures for October (CA2 pulled from consent agenda for addition of ESIC bill).

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. ESIC Student Accident Insurance – Katrina asked the board for input on student insurance. Reed-Custer and Wilmington are current participants. The premium would be \$8,656 or \$7.50 per student.
- B. Proposed Legislation Change – Katrina informed the board of possible changes upcoming for licensure for CTE.
- C. Upcoming Events – Katrina reviewed with the board important upcoming events & dates including the Public Buffet on November 2nd and teacher's institute on November 8th.

NEXT MEETING

The next Wilco Board meeting will be a regular board meeting to be held Tuesday, November 15, 2016 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 209 to adjourn the board meeting at 6:47 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE