

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
December 20, 2022

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, December 20, 2022, at Wilco Area Career Center. Board President Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	absent	209U	Mr. Kevin Feeney	present
	Mr. Pete Sullivan	present		Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Mr. Victor Zack	present		Mr. Gary Gray	present

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees – 5 ILCS 120/2(c)(1)

It was moved by 209 and seconded by 255 to go into closed session at 6:01 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by 210 to end the closed session at 6:16 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

NA

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

CONSENT AGENDA

It was moved by 202 and seconded by 255 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on November 15, 2022. **CA2.** Expenditures presented for payment for December 2022. **CA3.** Personnel: Stipend for Culinary Aide for buffet @ \$500.00 **CA4.** Personnel: Hiring of Frank Ritter & Frank DiGiovanni both PT Fire Science Teacher's Aide @ \$20.00/hr.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASST. PRINCIPAL REPORT for December 20, 2022 - Regular Meeting

Julia Ann Oglesby, Asst. Principal

Mrs. Oglesby provided a 2022 Fall Semester Summary of student misconduct which included: 34 referrals, 12 student contracts to correct and shape student behavior, 53 Attendance Contracts, multiple academic Intervention Plans to assist students in their progress from Ds to Cs or higher.

ASST. DIR./PRINCIPAL REPORT for December 20, 2022 - Regular Meeting

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale provided an overview of the Welding program on a detailed handout sharing program Highlights & Upgrades such as; expanded booth numbers, updated multi-process welding equipment, expanded curriculum, increase of students with a SkillsUSA membership, the addition of a Student Chapter of the American Welding Society, announcement of date for the 2nd Apprenticeship & Career Fair scheduled for March 16th, 2023, classroom visits from branches of the US Military, Skilled Trade Unions, Trade Schools, as well as discussions regarding Corporate Sponsorships & Partnerships are in development will happen throughout the remainder of the 22/23 school year.

EXECUTIVE DIRECTOR'S REPORT for December 20, 2022 - Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman met with the architect about planning to rebid the construction project; instead of using a bid alternate, include the HVAC project in the overall project in the Spring of 2023.
- Dr. Kaufman provided an update on the Early Childhood Construction Grant.

Curriculum

- Dr. Kaufman received the JJC Fire Science Compliance report documenting the following topics of discussion: textbook within 1 addition, skills approved through SkillsUSA, JJC approved substitute and syllabus.
- Dr. Kaufman is actively working with the feeder schools on implementing the start of their Business and Computing Pathways. Currently, Reed-Custer and Valley View are complete.
- Dr. Kaufman will work with TREES to add 13348A001 Computer Installation and Repair Workplace Experience. Dr. Kaufman and Brian Gordon will meet on January 10th to do a lot of the cleanup to be done and work toward the 2023 funding.
- Dr. Kaufman met with JJC, Manhattan Mechanical, and TREES to explore Youth Apprenticeships. Collaborating to work into a JJC program.

Leadership

- Dr. Kaufman met with JJC President: 12x12x12 Dr. Kaufman is excited to bridge the gap with Dr. Cylne Namuo.
- Dr. Kaufman is participating in a Career Center meeting on Course Coding and will report back.
- Dr. Kaufman is talking with Business and Computers department chair, Josh about getting six credit hours.

Public Relations

- Dr. Kaufman praised the Culinary program on their great job hosting, preparing, cooking and serving the community members during the sold-out Christmas Tea.
- Dr. Kaufman shared Wilco was happy to participate at the Lemont student presentation on November 30th.
- Dr. Kaufman reported Wilco staff enjoyed the thirteen days of Christmas holiday celebration during the it's a Baker's Dozen.
- Dr. Kaufman is providing opportunities to continue the development of Work Based Learning Continuum with Wilco.

RESOLUTIONS

None

OTHER ACTION ITEMS:

A motion was made by **365** and seconded by **209** to accept the following Action Item:
AR#1222-2888 Approval of Quadient Lease for Postage machine at \$116.22 for 63 months.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

A motion was made by **210** and seconded by **255** to accept the following Action Item:
AR#1222-2889 Approval of the Student Handbook Changes
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

A motion was made by **ROE** and seconded by **202** to accept the following Action Item:
AR#1222-2890 Approval of HOSA 2023 Competition-Overnight Trip-March 1-3, 2023 in Springfield.
Amanda Ramsden and Nancy Evans will chaperone the following students at the competition at an approximate cost of \$200.00 per student. The cost will be covered through fund raising events. Students: Rachel Banjo, Julia Finaly, Briana Cruz-Munoz, Valeria Garcia-Mungia, Katie Langheld, Camille Edgar, Nyla Lewis, Paige Michalec, Maria Socorro Navarro, Molly Ramsden, Samantha Trujillo, Areli Rosas, Amy Alcantara and Jessica Gaw.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

NEW BUSINESS

- Tuition Increase-Dr. Kaufman provided a breakdown with fourteen years of tuition data.

OLD BUSINESS

Wilco Calendar

1. Winter Break
2. Spring Break
3. ½ SIP Day

Joint Agreement *Draft*

1. Tuition
2. Dissolution Percentages

Pathway Endorsements

1. All Wilco Feeders have access
2. Wilco is setting up meetings with TREES and feeders to ensure alignment

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Thursday, January 19, 2023 at 6:00 p.m. at Wilco.

ADJOURNMENT

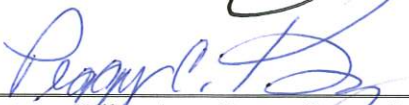
President Westfall asked for a motion to adjourn the board meeting. It was moved by 209 and seconded by 255 to adjourn the board meeting at 7:00 pm.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

DATE



Secretary, Wilco Area Career Center Board of Control

DATE