

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
January 18, 2024

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on, January 18, 2024, at Wilco Area Career Center. President Rod Westfall was present and called the meeting to order at 6:05 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Lisa Caparelli	absent	209U	Mr. Kevin Feeney	absent
	Dr. John Sparlin	absent		Ms. Peggy Kunz	present
				Mr. Matt Swick	absent
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	absent
	Mr. Victor Zack	present		Mr. Gary Gray	present

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

- NA

CONSENT AGENDA

It was moved by 209 and seconded by 210 to approve the Consent Agenda #0124-2826 as presented: **CA1.** Approval of minutes from the previous board meeting on December 19, 2023. **CA2.** Expenditures presented for payment for January, 2024. **CA3.** Retirement letter from Asst. Executive Director/Principal, Bosa Goodale. **CA4.** Out of State Travel to Austin, TX for the Director to attend Accelerate ED Community Covering on 2/7-2/8/24. All expenses paid by the Bill and Melinda Gates Foundation.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ACTION ITEMS:

AR#0124-2950 – It was moved by 255 and seconded by 365 to approve a summer CNA course with grants available to the first 16 students through IDHS grant.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0124-2951 – It was moved by 202 and seconded by 209 to approve to run a summer Computer Tech course and a summer Business Logistic course with tuition covered by IDHS grant.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0124-2952 – It was moved by 210 and seconded by 255 the approval to offer \$150 incentive for students in the Vet II course for internship participation and completion.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0124-2953 – It was moved by 255 and seconded by 365 the approval of a stipend for Sherry Harris and Jose Ramirez to engage in activities related to the IDHS grant in the amount of \$3,432.00
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0124-2954 – It was moved by 209 and seconded by 202 the approval of employment of a transition specialist, Kim Swanson, to assist with resume development & student tracking at a rate of \$50/hr. for the Spring semester to be paid through the IDHS grant.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0124-2955 – It was moved by 202 and seconded by 365 the approval of FMLA leave of Linda Cirrincione, Clinical Supervisor beginning January 8th through April 12th, 2024.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0124-2956 – It was moved by 210 and seconded by 202 the approval of Budget Amendment as presented.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ASST. PRINCIPAL REPORT for January 18, 2024 - Regular Meeting

Jeannine Marco, Asst. Principal

Mrs. Marco was absent but prepared a report with the following information:

- 3 Discipline referrals for insubordination/vaping
- 6 CNA Attendance/Academic contracts (carry overs from the end of semester one)
- 1 Dress code contract

Mrs. Marco completed JJC registration for students in Auto II, Welding I and II, Culinary, Early Childhood, Veterinary, Computer Tech, Business, Fire, Med. Assist., Criminal Justice

Mrs. Marco completed COD registration for students in EMS, Intro to Health, CNA, Accel CNA, Law Enforcement.

Mrs. Marco delivered the “What is Wilco” presentation on January 18th to the Plainfield North students.

ASST. DIR./PRINCIPAL REPORT for January 18, 2024 - Regular Meeting

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale was absent but prepared a report with the following information:

Grades as of January 18th, 2024:

- A-48% of students, B-35% of students, C-14% of students, D-2.5% of students, F-.5% of students

January Professional Development Opportunities:

- Preparation for e-Learning Days: Expectations and Schedule
- Reflection of Grading Practices
- Classroom Procedures: What is working, and What are they struggling with?
- NTHS-Qualifications and Teacher Recommendations
- Career Fairs on March 7th and April 19th

WorkBased Learning Report from Margaret Janke:

- Cooperative Agreement and Training Memos have been approved
- Developed and waiting for approval for Wilco WBL Essential Employability Skills List
- The majority of Vet 2 students are starting their Vet Career Development experience.
- We have confirmed a few vendors for the Tech and Trade Career Expo on March 7, 2024.
- Open House on April 11th, 2024.

EXECUTIVE DIRECTOR'S REPORT for January 18, 2024- Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman reported to the board the approval of the IDHS grant in the amount of \$250,000.00.
- Dr. Kaufman shared the approval of the Manufacturing grant in amount of \$250,000.00.
- Dr. Kaufman reported additional TREES allocation for Culinary, Welding, Medical Assisting and Vet Equipment.
- Dr. Kaufman shared the budget amendment to reflect all three.
- Dr. Kaufman reported the maintenance grant in the amount \$50,000.00.

Curriculum

- Dr. Kaufman began discussion with staff on grading practices.
- Dr. Kaufman continues working with TREES on the quality program submission for Health courses.

Leadership

- Dr. Kaufman invited to attend the Gates Foundation conference in Texas through the AmpIt grant.
- Dr. Kaufman is working with Valley View on the METT workbased learning manual at their upcoming meeting.

Public Relations

- Dr. Kaufman shared the receipt of donation of a 2023 Aviator by Ford Motor Company.
- Dr. Kaufman is working on the creation of Career Fair Materials.
- Dr. Kaufman and staff are attending 8th grade nights at Romeoville, Plainfield Central, and Plainfield East.

NEW BUSINESS

- N/A

OLD BUSINESS

- N/A

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Thursday, February 22, 2024 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **209** to adjourn the board meeting at 6:26 pm.

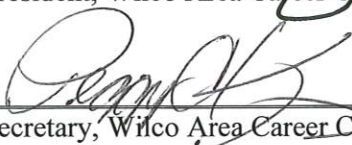
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

2-22-24
DATE



Secretary, Wilco Area Career Center Board of Control

2-22-24
DATE