

WILCO AREA CAREER CENTER  
MINUTES  
of the  
Regular Meeting of the Wilco Board of Control  
September 20, 2022

**CALL TO ORDER**

The Wilco Board of Control met for a regular meeting on Tuesday, September 20, 2022, at Wilco Area Career Center. Board President Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

**ROLL CALL**

ROE	Dr. Shawn Walsh	absent	209U	Mr. Kevin Feeney	present
	Mr. Pete Sullivan	absent		Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	present	210	Ms. Tina Malak	absent
	Mr. Victor Zack	present		Mr. Gary Gray	present

**CLOSED SESSION**

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1); and 2. Discussion of minutes of meetings lawfully closed, semi-annual review-Section 2.06. 5 ILCS 120/2(c)(21).

It was moved by 255 and seconded by 202 to go into closed session at 6:25 p.m.  
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 365 and seconded by 202 to end the closed session at 6:30 p.m.  
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

**PLEDGE OF ALLEGIANCE**

**AGENDA REVISIONS**

**PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION**

**CONSENT AGENDA**

It was moved by 209 and seconded by 365 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on August 16, 2022. **CA2.** Expenditures presented for payment for September 2022. **CA3.** Surplus Items: Serial Tag #00341-Haier Refrigerator model HTE14WAAWW-2

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

### **ASST. PRINCIPAL REPORT for September 20, 2022 - Regular Meeting**

Julia Ann Oglesby, Asst. Principal

- Mrs. Oglesby provided an update of the Early Childhood program.
- Mrs. Oglesby shared the Special Education Report.

### **ASST. DIR./PRINCIPAL REPORT for September 20, 2022 - Regular Meeting**

Bosa Goodale, Asst. Dir./Principal

- Mrs. Goodale provided an overview of the Early Childhood/ Pre-K Open House.

### **EXECUTIVE DIRECTOR'S REPORT for September 20, 2022 - Regular Meeting**

Elizabeth Kaufman, Executive Director

#### **Finance & Facilities**

- Dr. Kaufman shared the purchase of additional radios for South end of the building and programs who conduct outside activities.
- Dr. Kaufman provided the final revenue numbers based on 11<sup>th</sup> day of enrollment.
- Dr. Kaufman was pleased with the preparation of the Final Budget.

#### **Curriculum**

- Dr. Kaufman provided the Identification of program growth tools for this year.
- Dr. Kaufman shared the development of four Pathway Endorsement forms with Wilco Overview.
- Dr. Kaufman shared the revision of Wilco Course Catalog with Board members.

#### **Leadership**

- Dr. Kaufman announced her participation in Will County Workforce Pathway Career Event Planning program.
- Dr. Kaufman shared the Wilco instructors set program and personal goals for the 2022-23 school year.

#### **Public Relations**

- Dr. Kaufman shared Wilco Administration and staff participated in the Valley View, Lemont and Plainfield Curriculum Nights.
- Dr. Kaufman was proud to share the excellent attendance rate at the Preschool Open House
- Dr. Kaufman shared her meeting with Wayfair was a great way to make a community connection and build future opportunities for our students.
- Dr. Kaufman announced the upcoming Wilco Open House on September 22, 2022.
- Dr. Kaufman announced her participation at the Romeoville Chamber Ed Workforce Academy.

## RESOLUTIONS

None

### OTHER ACTION ITEMS:

A motion was made by **365** and seconded by **210** to accept the following Action Item:

**AR#0922-2866** Approval of FY23 Budget

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 210 to approve the following Action Item:

**AR#0922-2867:** Approval to prorate Heavy Equipment tuition per student per district based on the rate submitted by Local 150 annually moving forward beginning in the 2023-2024 school year.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 202 to approve the following Action Item:

**AR#0922-2868:** Approval to 23-24 Course Offerings Amended

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by 209 to approve the following Action Item:

**AR#0922-2869:** Approval to recommend the adoption of the MOU with Lincolnway Area Affiliation Intergovernmental Agreement.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 255 to approve the following Action Item:

**AR#0922-2870:** Approval of Chapter Advisors for Wilco Student Organizations for the 22-23 School Year. Pay will be set after the student recruitment deadline of Oct. 31<sup>st</sup>.

- Nicole Kinzer, FCCLA
- Jennifer Leighter-Yeates, FCCLA
- Jennifer Alessi, FFA
- Amanda Ramsden and Nancy Evans, HOSA
- Nick Moran, AWS/SkillsUSA
- Michelle Gunther, SkillsUSA (shared with Oglesby)
- Mark Oglesby, SkillsUSA (shared with Gunther)

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by 202 to approve the following Action Item:

**AR#0922-2871:** Approval of Wilco Mentor, Jeannine Marco, 22-23 at the rate of \$2,000.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 365 to approve the following Action Item:

**AR#0922-2872:** Approval of Vet. Program Service fee of \$10 per service for Clinic visits.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by 255 to approve the following Action Item:  
**AR#0922-2873:** Approval of FMLA, Anita Baxter from 9/7-12/7/22

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 202 to approve the following Action Item:

**AR#0922-2874:** Approval to submit School Maintenance grant in the amount of \$50,000 to offset \$125,000 est. cost of replacing the HVAC unit in Auto.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by 365 to approve the following Action Item:

**AR#0922-2875:** Approval of Criminal Justice and Law Enforcement students to visit Western on 10/25 & 10/26/22.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by 202 to approve the following Action Item:

**AR#0922-2876:** Approval of sample language to be utilized in bidding future projects at Wilco.  
“All bidders shall be required to provide evidence of participation in apprenticeship and training programs applicable to the work to be performed which are approved by and registered with the United States Department of Labor. Additionally, unless otherwise agreed to in a collective bargaining agreement, all bidders shall certify that they either provide or contribute to a health care plan for those employees working on the project.”

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 255 to approve the following Action Item:

**AR#0922-2877:** Approval of the following courses to receive Honors Designation if the district offers the designation: ACE, AIM, Aviation Mechanics and CISCO. The above courses are offered as dual enrollment at JJC and Lewis University. The courses listed below are offered at Wilco and offer Wilco students 10 or more dual credit hours.  
Accelerated CNA, Business Logistics, Business Management, Computer Tech and EMS.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 210 to approve the following Action Item:

**AR#0922-2878:** Approval to submit a separate ECE grant not to exceed \$1,200,000 to increase space for the Preschool program at Wilco.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

### **NEW BUSINESS**

State Superintendent Visit on October 3, 2022 covering CTE priorities for feeder districts as well as, Wilco.

### **OLD BUSINESS**

- Career and College Endorsements overview by TREES office and covering the four areas to work on through 22-23:
  1. Business/Finance
  2. Introduction to Technology
  3. Teaching and Learning
  4. Health Science
- Recap of August 25<sup>th</sup> Career Pathways Endorsement Meeting
- Next steps

**ANNOUNCEMENTS**

President Westfall announced the next regular board meeting will be held Tuesday, October 18, 2022 at 6:00 p.m. at Wilco.

**ADJOURNMENT**

President Westfall asked for a motion to adjourn the board meeting. It was moved by 209 and seconded by 365 to adjourn the board meeting at 7:18 pm.

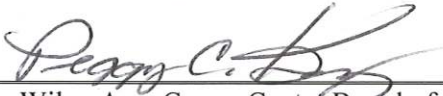
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

**APPROVED**



\_\_\_\_\_  
President, Wilco Area Career Center Board of Control

9-20-22  
DATE



\_\_\_\_\_  
Secretary, Wilco Area Career Center Board of Control

9-20-22  
DATE