**WILCO AREA CAREER CENTER**

**MINUTES**

 **of the**

**Regular Meeting of the Wilco Board of Control**

#### January 19, 2016

### CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, January 19, 2016, at Wilco Area Career Center. The meeting was called to order by Board Vice President, Dan Falese at 6:01 p.m. Mr. Falese requested the roll to be called.

### ROLL CALL

ROE Dr. Shawn Walsh present 209U Dr. Matt Swick absent
 Ms. Peggy Kunz present
255U Dr. Christine Nelson present

 Mr. Jesse Morris present 202 Mr. Glenn Wood present

 Mr. Rod Westfall absent

365U Dr. James Mitchem absent

 Mr. Daniel Falese present 210 Dr. Mary Ticknor absent

 Mr. Gary Gray absent

PLEDGE OF ALLEGIANCE

PRESENTATIONS

2 Construction companies presented their companies to the board for consideration of Construction

Managers for the upcoming construction project:

 1. Leopardo Construction – Damian Eallonardo, Margeaux Ward and Ryan Masura, presenters.

 2. Frederick Quinn Corporation – Jack Hayes and John Eallonardo, presenters.

CONSENT AGENDA ACTION ITEMS
**AR#0116-2540** –

It was moved by 209 and seconded by 255 approve the consent agenda including; CA1: minutes from the previous meetings from December 15, 2015, CA2: expenditures presented for payment for January 2016, CA3: declaration of surplus item, 1986 Pierce Arrow Fire Engine, VIN#1P9CA01DXGA040169, CA4: Approval of contract with Professional’s Choice Hair Design Academy, and CA5: Personnel – Hiring, long-term substitute for EMS, Mark Wandtke, after 10 days, daily rate will be $167.15/day.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

RESOLUTIONS

None

**ASSISTANT PRINCIPAL’S REPORT for January 19, 2016 Regular Meeting**

Julia Ann Oglesby, Asst. Principal for Student Services

1. Julia sent her regrets to the board for not attending. She will be teaching a class at JJC on
 Tuesday nights this semester and will not be present for all meetings. She sent her report to be
 read by Elizabeth Kaufman, Assistant Director.

2. Julia reported Student Services has been very busy this semester with JJC registration for dual

 Credit and the AVC assessment test.

3. Julia also reported she has been visiting classrooms to reinforce Wilco rules to improve
 behavior and for positive reinforcement (praise/rewards) to encourage increased academic
 rigor.

**ASSISTANT DIRECTOR’S REPORT for January 19, 2016 Regular Meeting**

Elizabeth Kaufman, Assistant Director

1. Student Growth – Elizabeth reported data meetings results on student growth. She used the state’s

 76%, 51%, 26% and 25% or below. Results were: Excellent, 5 (CNA, Culinary, Early Childhood,

 Intro to Health and Fire Science), Proficient, 4 (Criminal Justice, EMT, Auto Service – Hummel,
 and Computer Technology, Needs Improvement, 2 (Game Design and Auto Service – Popek), and

 Unsatisfactory, 1 (Welding). Elizabeth said they are trying to tailor individual and different
 incentives for different programs.

2. College and Career Readiness – Elizabeth provided the board with a hand-out from District 214
 called Redefining Career Ready. She said this district is the best example in the state of identifying
 and insuring students are college ready, career ready and life ready.

3. Professional Development – Elizabeth reported several teachers are participating in TREES Rubric

 Training. Elizabeth and Julia have been teaching communicating with families at teacher meetings,

 and the February in-service will be on Curriculum mapping. She also reported several staff will be

 attending the IACTE Annual Conference.

4. Community Outreach – Elizabeth informed the board we had a visit from Ira Jones 8th graders in

 December. In January, Bolingbrook special education will visit, we will be attending the
 Romeoville 8th grade night and the Plainfield East 8th grade night and will present at Plainfield
 North. In February, we will participate in the Plainfield Academy Career Fair, Bolingbrook Career

 Fair and we will be having a visit from R. C. Hill 8th graders.

**DIRECTOR’S REPORT for January 19, 2016 Regular Meeting**

Katrina Plese, Executive Director

 1. Construction Manager – Katrina discussed presentations from Leopardo Construction and
 Frederick Quinn, along with reporting on her and head of Maintenance, Randy Francis’ meetings
 with these companies prior to the board meeting. Discussion ensued of the merits of both firms and

 Katrina’s recommendation.

2. Finances – Katrina reported revenue increased from 44% to 50%. She also reported receipts from
 CTEI ytd of $140,793, which is 26% of expected funds. Balance to be received from CTEI is
 $394,580. Expenditures are at 45%.

3. QSCB Application – Katrina informed the board Wilco did not qualify as a school for the qualified
 school construction bonds program. ISBE is drawing a line stating we do not qualify due to the
 priority ranking approved by the board.

4. Paint Booth – Katrina told the board she has had some interest shown for purchase of the paint
 booth, but no offers at this time.

OTHER ACTION ITEMS: **AR#0116-2541 – Construction Manager**

It was moved by ROE and seconded by 255 to approve Frederick Quinn as the Construction Manager for the upcoming construction project with the stipulation that all expenses, including their fees and architectural fees are included in the $2.377 million budget.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

UNFINISHED BUSINESS
None

NEW BUSINESS
None

ANNOUNCEMENTS / INFORMATION ITEMS

 A. 2016-2017 Draft Calendar – Katrina reviewed the proposed calendar with the board and
 asked for any input from the districts on the calendar.

 B. Upcoming Events – Katrina will be attending the NASDCTEC/ACTE Joint meeting in
 Washington D.C. January 24th & 25th (Sunday and Monday).

NEXT MEETING

The next Wilco Board meeting will be a regular board meeting to be held Tuesday, February 16, 2016 at 6:00 p.m.

ADJOURNMENT

Vice-President Falese asked for a motion to adjourn the board meeting. It was moved by 209 and seconded by 202 to adjourn the board meeting at 7:11 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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Vice-President, Wilco Area Career Center Board of Control DATE

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Secretary, Wilco Area Career Center Board of Control DATE