# WILCO AREA CAREER CENTER

**MINUTES**

 **of the**

**Regular Meeting of the Wilco Board of Control**

#### October 15, 2019

### CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, October 15, 2019, at Wilco Area Career Center. Board Vice-President Gary Gray called the meeting to order at 6:00 p.m. and requested the roll to be called.

### ROLL CALL

ROE Dr. Shawn Walsh present 209U Mr. Kevin Feeney present Ms. Peggy Kunz present

255U Ms. Danielle Valiente present 202 Dr. Glenn Wood present

 Mr. Chris Cavanaugh present Mr. Rod Westfall absent

365U Dr. James Mitchem absent 210 Dr. Mary Ticknor present-

 Mr. Victor Zack present –arrived 6:03 arrived 6:01

 Mr. Gary Gray present

PUBLIC PRESENTATIONS/COMMENTS

None

CLOSED SESSION

Vice-President Gray asked for a motion to move into closed session at 6:03 p.m. for the reasons of:
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees – 5 ILCS 120/2(c)(1); 2. Litigation, when an action against, affecting or on behalf of the
particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes - 5 ILCS 120/2(c)(11); and 3. The placement of individual students in special education programs and other matters relating to individual students - 5 ILCS 120/2(c)(10).

Motion was made by 202 and seconded by ROE to go into closed session.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 255 and seconded by 202 to end closed session at 6:30 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

**Consent Agenda Action Item# 1019-2703**

It was moved by 365 and seconded by 209 to remove Consent Agenda item CA1, Minutes of previous meeting on September 17, 2019 to correct the number of Aye votes to 5.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by ROE to approve the corrected minutes from September 17, 2019.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 209 to approve the remaining consent agenda items CA2: Expenditures presented for payment for October, CA3: Donations from 1. Mark Sikorski from Plainfield, Hagge Construction, donation of lumber for the Construction Program, 2. Culver’s of Matteson, donation of a $122 gift card for the purchase of 2 students’ FFA jackets, and CA4: Approval for Jennifer Alessi to attend Vet Science Teacher’s meeting November 15th in Cincinnati, OH.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**ASSISTANT PRINCIPAL FOR STUDENT SERVICES REPORT for October 15, 2019**

Julia Ann Oglesby, Assistant Principal

1. Julia reported to the board we have a total enrollment of 1,340 students. 63 students have been
 identified with 504 plans and 263 students have IEPs. The IEP students are 20% of our population

 and IEP and 504 students combined account for 24% of the student enrollment.

2. Julia told the board they have sent five attendance contracts so far this semester.

3. Julia informed the board that the teachers are starting progress monitors at this time.

**ASSISTANT DIRECTOR/PRINCIPAL REPORT for October 15, 2019 – Regular Meeting**

Bosa Goodale, Asst. Director/Principal

1. Bosa told the board there will be a professional development meeting on October 22, 2019 and a

 Technology committee meeting October 25, 2019.

2. Bosa informed the board they are setting up mid-point student growth meetings for November.

3. Bosa reported to the board we had professional development on Google Classroom in September;

 October was: Engagement of families in the instructional program, instructional strategies,
 assessment, and business/community partnerships.

4. Bosa also told the board there will be a TREES workshop on October 1: Active Learning
 Workshop, with Mary Waters.

5. Bosa said she will be meeting with the Mechanics Local 701Training Fund – discussion will be on

 building a partnership with the mechanics local 701 and the Wilco Auto Service program. The

 owner and lead trainer visited Wilco and spoke with students about training for Auto dealers.

6. Bosa informed the board of some upcoming dates: our Guidance breakfast will be October 22,
 2019, the Heavy Equipment tour at the Local 150 will be November 19th, and she is working on an

 Aviation tour date.

 **EXECUTIVE DIRECTOR’S REPORT for October 15, 2019 - Regular Meeting**

Elizabeth Kaufman, Executive Director

1. Leadership - Elizabeth told the board she met with Dr. Mitchell from JJC and spoke about

 developing Technical Math. They also discussed the remedial English and Dr. Mitchell said it is the
 next item to come. Elizabeth said they shared a vision of students earning their 15 hours of gen-ed

 at the high school along with CTE credit to jump start their AAS degrees.

2. Curriculum – Elizabeth informed the board she visited the JJC CISCO program they are offering.

 She also added that Workforce Investment Board is looking at youth apprenticeships. Elizabeth,
 along with Bosa, TREES, GAVC and IVCC met with Lewis to discuss implementation of the
 Aviation program next year.

3. Finance – Elizabeth reported that the Building committee met prior to the board meeting tonight
 involving discussions on how to make more space.

4. Public Relations – Elizabeth shared with the board about recent visits from the Reed-Custer
 freshmen, and our hosting of the Perkins Road Show here at Wilco. She reported to the board that
 she and Bosa both felt they were left with more uncertainty after the meeting. She also informed
 the board that each school has to do a local needs assessment and submit that information to Brian
 Gordon. He will take all that information to the state and they will determine the overall needs
 assessment. Elizabeth also reported that Wilco staff participated in the Plainfield Homecoming
 parade and attended Reed-Custer’s college and career night.

POLICIES

None

RESOLUTIONS
None

OTHER ACTION ITEMS:

**R#1019-2704 Snow Removal** – It was moved by ROE and seconded by 365 to approve a stipend to a Wilco employee for snow removal.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**AR#1019-2705 – Bus Purchase** – It was moved by 365 and seconded by 209 to approve purchase of a used Activity Bus from Reed-Custer.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

NEW BUSINESS

Building and Grounds committee met prior to the board meeting this evening. They discussed making room for additional classes. Aviation will meet here in the mornings and do their lab work at Lewis. Logistics will meet here in the afternoon. Elizabeth discussed the fact that our Early Childhood classroom/lab has a large footprint and she proposes a wall being put up to separate the classroom and the lab. She also discussed the possibility of putting a temporary wall in one CNA classrooms that is much larger than the other two. If it were divided in half, we would have 3 even-sized rooms. The classroom could be partitioned to give some flexibility. Welding and Construction would like to move some of their supplies into a storage area to open up more room for the students. The board suggested the idea of modular classrooms for additional space. Elizabeth said she would look into it.

ANNOUNCEMENTS / INFORMATION ITEMS

1. Elizabeth discussed with the board the hand-out she provided which listed dual credit liaisons.

2. Elizabeth said an apprenticeship group is looking at Northern Illinois and they are focusing on

 Manufacturing, Transportation, and Logistics.

3. Elizabeth provided a handout of Career Centers in Illinois and their student enrollment. Wilco is the
 2nd largest career center in the state.

4. Elizabeth also pointed out to the board the hand-out listing the students of the quarter.

5. Upcoming Events – Elizabeth reviewed upcoming events for the Center with the board.

UNFINISHED BUSINESS
None

NEXT MEETING
The next Board of Control meeting will be a regular board meeting to be held November 19, 2019.

Prior to the next board meeting, there will be a meeting of the Strategic Planning Committee at 5:00 pm in Elizabeth’s office.

ADJOURNMENT

Vice-President Gray asked for a motion to adjourn the board meeting. It was moved by 365 and seconded by 210 to adjourn the board meeting at 7:18 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

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President, Wilco Area Career Center Board of Control DATE

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Secretary, Wilco Area Career Center Board of Control DATE