

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
April 16, 2024

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on, April 16, 2024, at Wilco Area Career Center. President Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Lisa Caparelli	absent	209U	Mr. Kevin Feeney	absent
	Dr. John Sparlin	absent		Ms. Peggy Kunz	present
				Mr. Matt Swick	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	absent
	Mr. Chris Cavanaugh	absent		Mr. Rod Westfall	present
	Mr. Mark Mitchell	present			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Mr. Victor Zack	present		Mr. Gary Gray	present

CLOSED SESSION

For the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal 1 of specific employees – 5 ILCS 120/2(c)(1)

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

CONSENT AGENDA

It was moved by 365 and seconded by 209 to approve the Consent Agenda #0424-2829 as presented: CA1. Approval of minutes from the previous board meeting on March 19, 2024. CA2. Expenditures presented for payment for April, 2024.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

N/A

ACTION ITEMS:

AR#0424-2968- It was moved by 210 and seconded by 209 of bid to clear the back of Wilco property to enhance safety and bring the Center in compliance with Romeoville pond maintenance. Recommending Homer Tree Service to complete the job at a cost of \$35,000.00

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

R#0424-2969- It was moved by 365 and seconded by 210 to approve the HOSA students to attend National Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ACTION ITEMS:

R#0424-2970-It was moved by 365 and seconded by 209 to approve the Fusion Hair Braiding contract. Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

R#0424-2971-It was moved by 210 and seconded by 365 to approve the Joint Agreement Resolution continuation for 2024.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ASST. PRINCIPAL REPORT for April 16, 2024 - Regular Meeting

Jeannine Marco, Asst. Principal

Mrs. Marco reported the following student information:

- 39 Attendance contracts in April, 34 in March and 15 in February
- 15 (12/15 unauthorized driver/passenger) Discipline referrals
- N/A Cease and Desist Contracts
- 3 Behavioral Contracts
- 1 Academic contracts (CNA)

Professional Development:

- Completed Administrative Academy on Pursuing Instructional Excellence through High Quality Questioning.

Events:

- Accompanied healthcare students to HOSA SLC in Springfield
- Organized 2 JJC Field trips: Healthcare Care and Fire/EMS
- Hosted a tour for BHS Girls Club (25 students attended)
- Attended the Joint Healthcare Advisory with TCD and GAVC

ASST. DIR./PRINCIPAL REPORT for April 16, 2024 - Regular Meeting

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale viewed, her report with the following information:

Grades as of April 16th, 2024:

- A-39% of students, B-36% of students, C-17% of students, D-5% of students, F-3% of students

Overall Wilco Evaluation Summary

Strengths

- 1D Demonstrating Knowledge of Resources
- 1A Demonstrating Knowledge of Content and Pedagogy

Weaknesses

- 3B Using Questioning and Discussion Techniques
- 4A Reflecting on Teaching

Professional Development Opportunities:

- Finals Schedule
- Reflection on Literacy Standards

Leadership Opportunities:

- Parent Night at ASPI Local 150 has changed to be a Wednesday on May 8
- 42 students to be recognized at NTHS
- Awards Night is scheduled for May 2

EXECUTIVE DIRECTOR'S REPORT for April 16, 2024- Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman shared the exploration of growth removal from property for safety and pond maintenance with the board.
- Dr. Kaufman announced the upcoming Budget Amendment.
- Dr. Kaufman shared the 24-25 insurance rate adjustments, as follows: 5% Dental Increase, 9% HMO and PPO increase and 8% HDP increase.
- Dr. Kaufman shared, the Budget Preparation for FY24-25 fiscal year.

Curriculum

- Dr. Kaufman worked on the College and Career Readiness Indicators with sender schools.
- Dr. Kaufman attended the Manufacturing Advisory Meeting with Aux Sable and Exxon Mobil.
- Dr. Kaufman discussed the identification of summer projects, such as; Accelerated CNA Second Semester, Prep work for summer courses and Early Childhood.
- Dr. Kaufman shared the consideration of Vet Science teachers to participate in the CASE (National Council for Agricultural Education) Standards field test.

Leadership

- Dr. Kaufman shared the consideration of Welding Teachers request for travel to the Hobart Institute Summer Educator program.
- Dr. Kaufman attended TREP 3rd Education/Business Roundtable on Wellness.
- Dr. Kaufman shared, Wilco has completed/submitted all safety drill requirements to the ROE.
- Dr. Kaufman and staff are collecting Student Feedback data from the Student Exit Survey.
- Dr. Kaufman shared, the renewal of the Professional Development application with the ISBE.

Public Relations

- Wilco held its annual Spring Open House and it was well attended by many current families, incoming families, as well as prospective families. Thank you to all the sender schools for sharing the information.
- The ECE, Culinary and Health Science programs enjoyed their continuing program exploration Field trip to the JJC campus.
- Wilco Health, Human Services, and Veterinary Career Day was well attended.
- Wilco hosted tours for Bolingbrook High School, Fairmont and Timber Ridge schools.
- Wilco staff attended career fairs at Reed-Custer Middle School, Plainfield East, and AVM Stem night.

NEW BUSINESS

- N/A

OLD BUSINESS

- N/A

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Tuesday, May 21, 2024 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **255** to adjourn the board meeting at 6:29 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE