

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
January 23, 2025

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on January 23, 2025, at Wilco Area Career Center. Board President, Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Lisa Caparelli	absent	209U	Mr. Kevin Feeney	absent
	Dr. John Sparlin	present		Ms. Peggy Kunz	present
				Mr. Matt Swick	absent
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	absent
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Mr. Victor Zack	absent		Mr. Gary Gray	absent
	Dr. Theresa Polson	present			

CLOSED SESSION

Board President, Rod Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1) 2. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes. of employees. 5 ILCS 120/2(c)(2).

It was moved by ROE and seconded by 255 to go into closed session at 6:05 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 209 and seconded by ROE to end the closed session at 6:35 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

AR#0125-3012 the change of chaperone from Michelle Gunther to Mark Oglesby and Julia Oglesby as Chaperones to SkillsUSA competition.

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

CONSENT AGENDA

It was moved by 255 and seconded by 209 to approve the Consent Agenda **#0125-2837** as presented:

CA1. Approval of minutes from the previous board meeting on December 17, 2024.

CA2. Expenditures as presented for payment for January 2025.

CA3. Personnel: Resignation from Ron Henson, Custodian (part-time) effective, December 18, 2024.

CA4. Surplus Item: Culinary Pizza Oven, Wilco Tag Serial #00283; State of Illinois Tag #37252

CA5. Approval for Director's travel to Denver, CO for the Accelerate ED Community Convening, March 18th-20th. All expenses paid by the Bill and Melinda Gates Foundation

CA6. Donation of 2024 Ford F-150 VIN 1FTFW1L83RKF04110

CONSENT AGENDA cont.

CA7. Donation of 1994 Pierce Pumper VIN 4PICT02D6RA000168 from Village of Romeoville Fire

CA8. Donation of 4 Adult manikins, 4 Pediatric manikins and 1 AED machine from Lockport Fire Department

CA9 Donation of 1992 Pierce Pumper VIN 4P1CT0206NA000274 from Northwest Homer Fire Protection District

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

It was moved by ROE and seconded by 255 to approve of new and revised policies as presented for 3rd reading for approval.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

New:

5:230 Maintaining Student Discipline (No Corporal Punishment)

Revisions:

5:10 Equal Employment Opportunity and Minority Recruitment (Increased protected categories)

5:90 Abused and Neglected Child Reporting (No requirement timeframe on written report)

7:10 Equal Educational Opportunities (Increased protected categories)

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

RESOLUTIONS

R#0125-1500-It was moved by 209 and seconded by 210 to approve the resolution as presented for approval.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ACTION ITEMS:

AR#0125-3006 – It was moved by ROE and seconded by 365 the approval of the FMLA for David Presi.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0125-3007 – It was moved by 209 and seconded by 210 the approval summer CNA Course at \$895 for fee.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0125-3008 – It was moved by 255 and seconded by 365 approval of TIG Welding Course at a course of \$100/student.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0125-3009 – It was moved by 209 and seconded by ROE the approval of the summer Ornamental Welding Course at \$100/student.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0125-3010 – It was moved by ROE and seconded by 255 the approval of a \$500 stipend to coordinate the SkillsUSA Regional Contest for the following staff: Ken Hayes, Michael Robbins, Gina Salvador-Lemus, Julia Oglesby, Stephanie Perella, Jeff Kinsella, Nicole Kinzer, Mark Oglesby, Debra Bunker, Nick Moran, Michelle Gunther, DaKoTa Haynes, Tamora Williams, Jeannine Marco and Lisa Moran

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0125-3011 – It was moved by ROE and seconded by 365 the approval of the PROJECT ADAM Cardiac Plan as presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0125-3012 – It was moved by 210 and seconded by ROE the approval of overnight travel to SkillsUSA Illinois AMPLIFY Advocacy Conference on March 4-5, 2025 with chaperones Mark Oglesby and Julia Oglesby with the following students: Isabella Baez, PCHS, Elora Jaecks, PSHS, Jazlyn Sison, PCHS and Elizabeth Rock, Lockport with a tentative schedule, Registration fee (\$295.00/Mbr.), and Hotel fees (\$149.00/night) on the included flyer

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0125-3013 – It was moved by 255 and seconded by 209 the approval of the overnight travel to the HOSA competition in Springfield, IL on March 17-19, 2025 with Amanda Ramsden and Nancy Evans as chaperones with the following students: Colleen Cronin, Lockport; Mia DiGiovanni, Lockport; Mady Lopez, Lockport; Jake Soroko, Lockport; Rylee TrueBlood, PCHS; Camron Allen, PCHS; Cyan Bradley, PCHS; Anil Ramersaud, PCHS; Leah Vargas, PEHS; Doria Quintana, RHS; Sophia Reyes, RHS and Molly Ramsden, Coal City

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0125-3014 – It was moved by 209 and seconded by ROE the approval of the EV grant through the Illinois Department of Commerce for training supports in our Automotive program: trainers, lifts, etc. Estimated application under \$300,000.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL REPORT for January 23, 2025 – Regular Meeting

Jeannine Marco, Asst. Principal

Mrs. Marco shared the January highlights on Student Services listed below:

Attendance

- Monitoring the situation with 12 students who did not return the first week of the new semester

Discipline

- Discipline contract-1
- Referrals-4
 - Late arrival/Unauthorized driving

Safety

- Project Adam Guidelines
 - AED location map and AED boxes have been updated with signage/supplies to meet required standards
 - AED response team completed their first CERP drill
 - Abbreviated CERP plan completed
 - Awaiting final review of CERP policy under advisement with Lurie's Children's Hospital

Dual Credit

- JJC Accuplacer testing field trip-1/15/25
- Enrollment in JJC/COD Dual credits has begun

Community Service

- HOSA members
- Sponsored breakfast for family at Ronald McDonald House-1/18/25
- Packaged medical supplies at Project Cure- 1/25/25
- FCCLA members
 - 10% of profits from the World's Finest candy sale to Guardian Angel Home
- Vet 2 Microchip Wilco Vet Assisting
 - Provided 35 free microchips to animals in December through a partnership with Will County Animal Protection Services

ASST. DIR./PRINCIPAL REPORT for January 23, 2025 - Regular Meeting

Dr. Alicia Cook, Asst. Dir./Principal

Dr. Cook shared the January highlights on the areas below:

Grade Distributions for Final First Semester

Grade	Number of Students	Percentage of Student Population
A	618	43.8%
B	444	31.4%
C	280	19.8%
D	68	4.8%
F	2	0.1%
Total	1,412	100%

Analysis and Observations:

- The largest proportion of students (43.8%) achieved A's, indicating a significant number of students performing at a high academic level, which reflects well on the overall effectiveness of teaching, learning resources, and student engagement.
- 31.4% is performing at a B level, showing that a substantial number of students are also doing well.
- A moderate portion (19.8%) of students receiving C's, are achieving average performance.
- A small group (4.8%) earns D's and F's.
- Less than 1% of students earned a failing grade for the first semester.

The efforts and interventions implemented by Wilco instructors, staff, and administration have contributed significantly to the overwhelming success of the student body. Through targeted academic support, personalized interventions, and a commitment to fostering a positive and engaging learning environment, the team has ensured that the majority of students are performing at high levels. As reflected in the impressive grade distribution, these collaborative efforts have helped students achieve their academic goals and empowered them to excel beyond expectations. This success is a testament to the dedication, hard work, and ongoing commitment of all involved in supporting student achievement at Wilco.

Dual Credit

- 944 JJC Courses completed by Wilco students equating to 3,504 earned credits hours.

Professional Development

- Evaluative Use of Data
- Cardiac Emergency Response Protocol Training (Project Adam)
- Second Semester Classroom Expectations & Grading Management
- Educator Reflection on Professional Practices and Obligations
- Dual Credit Syllabus Compliance

Student Professional Learning/Career Exploration Experience

- Site Visits Field Trips
 - Vet Assist Facility tour at Trusted Journey
- Guest Speakers
 - Auto Tech Army Reserve
 - Welding American Welding Academy
 - Criminal Justice Westmont Police Chief
 - Early Childhood Plainfield School District - Opportunities to Teach Event

Community Event

- Holiday Tea Community Culinary Event

EXECUTIVE DIRECTOR'S REPORT for January 23, 2025 - Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman shared the METT Grant amendment has been submitted for review.
- Dr. Kaufman announced the donation of two fire trucks as described in Consent Agenda Items-**0125-2837 CA7 & CA8** Homer and Romeoville.
- Dr. Kaufman shared with the board the donation of Manikins from Lockport FD as described in Consent Agenda Items-**0125-2837 CA8**
- Dr. Kaufman shared with the board the donation of an F150 Truck from Ford of Manikins from Lockport FD as described in Consent Agenda Items-**0125-2837 CA8**

Curriculum

- Dr. Kaufman is continuing the clean-up of Pathway submissions.
- Dr. Kaufman developed a creation of sequence for Wilmington pathways.
- Dr. Kaufman encouraged Wilco and sender district students to apply for the CED Internship opportunities for this summer.

Leadership

- Dr. Kaufman asked to board for approval to attend the Gates Foundation conference in Colorado through the Amplt grant.
- Dr. Kaufman is helping with the planning and assisting with the upcoming SkillsUSA Regional Competition.
- Dr. Kaufman is planning the Region III conference.
- Dr. Kaufman participated in the TREP Strategic Plan.
- Dr. Kaufman held a METT grant meeting.
- Dr. Kaufman held discussions on a mini-conference for Future Educators.

Public Relations

- Dr. Kaufman and Wilco staff attended the 8th-grade night at Romeoville.
- Dr. Kaufman disseminated the scholarship for information Plainfield.
- Dr. Kaufman attended the Constellation Open House.

INFORMATION ITEMS

- Draft Wilco Calendar

NEW BUSINESS

OLD BUSINESS

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Thursday, February 20, 2025, at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **ROE** and seconded by **209** to adjourn the board meeting at 7:10 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

2-20-25

DATE



Secretary, Wilco Area Career Center Board of Control

2-20-25

DATE