

WILCO AREA CAREER CENTER  
MINUTES  
of the  
Regular Meeting of the Wilco Board of Control  
March 19, 2024

**CALL TO ORDER**

The Wilco Board of Control met for a regular meeting on, March 19, 2024, at Wilco Area Career Center. President Rod Westfall was present and called the meeting to order at 6:04 p.m. and requested the roll to be called.

**ROLL CALL**

|      |                       |         |      |                  |         |
|------|-----------------------|---------|------|------------------|---------|
| ROE  | Dr. Lisa Caparelli    | absent  | 209U | Mr. Kevin Feeney | absent  |
|      | Dr. John Sparlin      | present |      | Ms. Peggy Kunz   | present |
|      |                       |         |      | Mr. Matt Swick   | present |
| 255U | Ms. Danielle Valiente | present | 202  | Dr. Glenn Wood   | absent  |
|      | Mr. Chris Cavanaugh   | present |      | Mr. Rod Westfall | present |
|      | Mr. Mark Mitchell     | absent  |      |                  |         |
| 365U | Ms. Tammi Conn        | present | 210  | Ms. Tina Malak   | present |
|      | Mr. Victor Zack       | present |      | Mr. Gary Gray    | present |

**PLEDGE OF ALLEGIANCE**

**AGENDA REVISIONS**

**PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION**

**CONSENT AGENDA**

It was moved by 365 and seconded by 210 to approve the Consent Agenda #0324-2828 as presented: CA1. Approval of minutes from the previous board meeting on February 22, 2024. CA2. Expenditures presented for payment for March, 2024.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**POLICIES**

N/A

**RESOLUTIONS:**

**R#0324-1082-** It was moved by 255 and seconded by 365 to approve the Reduction in Force of Certificated Part-time Teachers as follows: Part-time EMS Instructor, Christina Lynch, Part-time EMS Instructor, Deimantas Paulikas, Part-time Law Enforcement Instructor, Martin van Heeswijk

**R#0324-1083-**It was moved by 209 and seconded by 210 to approve the Non-Retention of Non-Certified Personnel as follows: Dennis Moscatelli, Auto Service Aide as of May 24<sup>th</sup>, Anthony Maccani, Auto Service Aide as of June 30<sup>th</sup>, Alan Young, Building Trades Aide as of May 24<sup>th</sup>, Frank DiGiovanni, Fire Science Aide as of May 24<sup>th</sup>, Frank Ritter, Fire Science Aide as of May 24<sup>th</sup>, Penny Barry, Student Service Secretary/Tutor as of May 24<sup>th</sup>, Carol Schroeder, Student Service Secretary/Tutor as of June 30<sup>th</sup> and Rachael Patek, Welding Aide as of May 24<sup>th</sup>, 2024.

## **ACTION ITEMS:**

**AR#0324-2965** – It was moved by 255 and seconded by 365 to approve a two-year contract for Jeannine Marco for 190 days with 4% raises for the next two years.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**AR#0324-2966** – It was moved by 210 and seconded by 365 to approve students to attend SkillsUSA in Peoria, IL on April 25-27<sup>th</sup>. Student cost offset by IDHS grant.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

**AR#0324-2967**– It was moved by 209 and seconded by 255 the approval for students to attend FCCLA State Competition in Springfield, IL on April 11-13<sup>th</sup>. Student cost offset by IDHS grant.  
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

### **ASST. PRINCIPAL REPORT for March 19, 2024 - Regular Meeting**

Jeannine Marco, Asst. Principal

Mrs. Marco was not in attendance. She was attending the Constellation Braidwood event.

Therefore, she prepared a report with the following information:

- 34 Attendance contracts reflecting an increase of 19 from February.
- 10 Discipline referrals
- 0 Cease and Desist Contracts
- 2 Academic contracts (CNA)

#### **Volunteer service projects:**

- CNA sponsored a blood drive on March 14<sup>th</sup> collecting 37 units; surpassing their goal of 31. The Wilco CNA program has collected 101 units of blood year to date, earning our HOSA chapter \$500 in scholarship money.

### **ASST. DIR./PRINCIPAL REPORT for March 19, 2024 - Regular Meeting**

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale was not in attendance, but prepared a report with the following information:

#### **Grades as of March 19th, 2024:**

- A-45% of students, B-34% of students, C-15% of students, D-4% of students, F-2% of students

#### **March Business Visits-Second Semester:**

Cain Millwork, KWI Clutching, Manteno Veterans Home, Plainfield Police Department, Verizon, Frankford KinderCare, IWS (Illinois Welding School), ETI (Environmental Technical Institute), VEG, Friends Over Fifty at Ovation Center, BMW of Elmhurst, Naperville, Senior Star, Joliet Montessori, Will County Health Department and Camp Bow Wow.

#### **March Professional Development Opportunities:**

- ISBE Standards/Developing
- Grade Fixes
- Wilco Tours-Fairmont, Lemont and Brooks Middle School

#### **March Leadership Opportunities:**

- Registration for the Heavy Equipment program is now complete, and all Wilco (Homeschools) applicants have been accepted.
- Parent Night at ASIP 150 has changed to be a Wednesday in May
- 34 Wilco Students have been accepted into NTHS
- Wilco will host Awards Night on May 2<sup>nd</sup>

## **EXECUTIVE DIRECTOR'S REPORT for March 19, 2024- Regular Meeting**

Elizabeth Kaufman, Executive Director

### **Finance & Facilities**

- Dr. Kaufman submitted Field Trip Request to IDHS with the overnight State competition packets. All three trips are approved.
- Dr. Kaufman updated CTE Formula and ISBE to provide feedback that 17% off top as they add more centers the increase gets diluted.
- Dr Kaufman provided the board with a printout with the tentative 24-25 enrollment. The report reflects the Auto, CNA and Welding programs are closed.

### **Curriculum**

- Dr. Kaufman revised the Pathway Submissions. Due by April 12<sup>th</sup> and then reviewing again.
- Dr. Kaufman worked on the compilation of Pathway and CCRI data for districts and will send out by the end of April.
- Dr. Kaufman met with Constellation on AIM internship opportunities and how to provide students with a paid tuition and dual credit through the Joliet Junior College's Dual Credit AIM Program, as well as provide high school job shadow experience and SkillsUSA mentorship support.

### **Leadership**

- Dr. Kaufman attended an Administrator Academy on Advocacy in Springfield.
- Dr. Kaufman followed up on the status of SB2679 on inclusion of tenure language for CTE teachers.
- Dr. Kaufman scheduled the Spring Guidance Sectioning meeting for Monday, March 18<sup>th</sup> to talk about 24-25 sectioning numbers, as well as Pathway Endorsements.
- Dr. Kaufman met with EdSystems on Work based learning concerns: transportation and student apathy.
- Dr. Kaufman attended ILACEP Dual Credit Conference with Mrs. Jeannine Marco.

### **Public Relations**

- Wilco hosted approximately 45 vendors for Business, Computer and Trades Career Day on March 7<sup>th</sup>.
- Dr. Kaufman reported over 200 people attended the pinning ceremony for CNA students completing the Accelerated CNA program.
- Dr. Kaufman reported Mark and Julia Oglesby prepared students for a visit to the Capitol on March 6<sup>th</sup> to participate in Legislative Day.

### **NEW BUSINESS**

- N/A

### **OLD BUSINESS**

- N/A

**ANNOUNCEMENTS**

President Rod Westfall announced the next regular board meeting will be held Tuesday, April 16, 2024 at 6:00 p.m. at Wilco.

**ADJOURNMENT**

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **210** to adjourn the board meeting at 6:23 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

**APPROVED**

  
\_\_\_\_\_  
President, Wilco Area Career Center Board of Control

4-16-24  
DATE

  
\_\_\_\_\_  
Secretary, Wilco Area Career Center Board of Control

4-16-24  
DATE